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Avila
COLLEGE

2000
Summer & Fall Course Schedule

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TABLE OF CONTENTS

College Information....4
Emergency College Closings....4
2000 Academic Calendar....4 & 5
Fall 2000 Final Exam Schedule....6
Summer 2000 Final Exam Schedule....6
Program Offerings....6
Accreditation....6
Non-Discrimination Policy....7
Advising & Registration Dates, Summer & Fall 2000....7
Admission & Enrollment....16
Faculty Advisors....16-17
Summer 2000 Financial Information....8
Financial Aid....8
Tuition & Fees....8
Tuition Adjustments....9
Payment Plans....8
Summer 2000 Hours....9
Bookstore....9
Computers for Student Use....9
Food Service....9
Library....9
Summer Housing....9
Student Resource Center Summer Services....9
Summer 2000 Course List....10-12
Summer 2000 Weekend Intensive Course Services & Policies....13
Summer 2000 Evening & Weekend Course List....14-15
Fall 2000 Financial Information....18
Financial Aid....18
Tuition & Fees....18
Tuition Adjustments....19
Payment Plans....18-19
Registration Information....20-22
Course Information....22
Grading Policy, Transcripts & Publication Of Student Information....22-23
Key Offices, Hours & Contact Information....23
Admissions Office....23
Bookstore....9 & 23
Business Office....24
Campus Security....24
Computers For Student Use....9 & 24
Dining Hall....9 & 24
Financial Aid....8 & 18-20
Library....9 & 24
Registrar....24
Residence Life....25
Student Affairs Services....24
Student Identification Card....25
Student Life Handbook....25
Student Life Office....9 & 25
Student Resource Center....9 & 25
Fall 2000 Course List....26-33
Fall 2000 Evening Course List....34-35
Fall 2000 Saturday & Weekend Course Information....36
Fall 2000 Saturday & Weekend Course List....37-38
Other Programs....39
Graduate Programs....39
Avila Advantage Accelerated Program....39
ESL/ILCP Program....39
Avila Heritage, Mission, Purposes & Values....40
Instructions & Application For Undergraduate Admission....41-42
Campus Map....Inside Back Cover
Avila College & KC Area Road Map....Back Cover
Index....Back Cover

COLLEGE INFORMATION

Emergency College Closings

Avila College provides local radio and TV stations with up-to-date information about emergency college closings. They are your best source of information during inclement weather.

Office Closings

All Avila Offices Will Be Closed On:

April 7, 2000....1:30-3:00 P.M.*
April 20, 2000....Good Friday
May 19, 2000....Faculty/Staff Annual Meeting
May 29, 2000....Memorial Day
July 4, 2000....Independence Day
September 4, 2000....Labor Day
November 23-24, 2000....Thanksgiving
December 23-January 1....Christmas

**** Signs Will Be Posted On Office Doors.***

If Your Core Curriculum Requires Level III Courses And You Plan To Graduate December 2000, You Must Enroll In The Level IV Course IS 498, Offered October 26, 2000. The Class Meets That Thursday From 8:30 A.M. To 5 P.M.

2000 ACADEMIC CALENDAR

Mar. 27-May 5	Academic Advising for Summer/Fall 2000 for new and currently enrolled students
Mar. 29	Last day to change to audit or drop spring semester-long Day/Evening classes
Apr. 10	Open registration begins for Summer/Fall 2000
Apr. 15	Special Saturday for Summer/Fall 2000 New Student Advising & Registration, 10 a.m.-4 p.m.
Apr. 17	Phone-In Registration begins 10 a.m.-5 p.m.
Apr. 20-23	Spring/Easter break (no classes)
Apr. 26	Graduation Application due in Registrar's Office for December 2000 candidates
May 2-12	No Academic Advising for Summer/Fall 2000
May 8-11	Final Exam Week
May 10	Graduation Practice, 4 p.m.-5 p.m.
May 12	End of Spring semester
May 12	Residence Halls close at 10 a.m.
May 12-13	Commencement Weekend
May 15	Academic Advising resumes for Summer/Fall 2000 for new and currently enrolled students
May 18-19	No academic advising
May 19	College Closed
May 26	Academic Advising ends for Fall 2000 for currently enrolled students until August 31
May 29	College Closed
June 5-July 28	Academic Advising for Summer/Fall 2000 for new students
June 5	First 4-week and 8-week summer classes begin
June 6	Last day to register and/or add classes for first 4 week or 8 week sessions
June 21	Last day to drop or change to audit in the first 4 week courses
June 23	Last day to change incomplete (I) grade from Spring 2000 semester
June 30	End of first 4-week Summer session
July 4	College Closed
July 5	Beginning of second 4-week Summer session
July 6	Last day to register and/or add classes for the second 4-week session
July 8	Special Saturday New Student Advising & Registration for Fall 2000, 9 a.m.-4 p.m.
July 12	Last day to drop or change to audit in the 8-week session
July 21	Last day to drop or change to audit in the second 4-week session
July 28	End of Summer session 2000
Aug. 2, 8, 11	Academic advising for new students only

2000 ACADEMIC CALENDAR

Aug. 15	Academic Advising resumes for current students for Fall 2000
Aug. 21-24	In-person registration, 10 a.m. - 6:15 p.m.
Aug. 25	In-person registration, 10 a.m. - 5 p.m.
Aug. 27	Residence Halls open, 1 p.m.
Aug. 28-31	Day/Evening late registration, 10 a.m.- 6:15 p.m. In-person only; late fee applies
Aug. 28	Day/Evening classes begin for Fall 2000
Sept. 1	Academic advising ends for Fall 2000
Sept. 1	Last day to register, add classes or change sections for Fall 2000, 10 - 5 p.m.; In-person only; late fee applies
Sept. 1	Last day to choose credit/no credit grade option. Last day to receive 100% refund
Sept. 4	College Closed
Sept. 11	Credit for Prior Learning Statement of Intent due in Academic Dean's Office
Sept. 8	Last day to change Incomplete (I) grade from Summer 2000 sessions
Sept. 8-9	Weekend Intensive and Saturday classes begin
Sept. 8	Last day to drop and receive 75% refund
Sept. 15	Last day to drop and receive 50% refund
Sept. 18	Last day to file formal request to appeal a grade received in Spring or Summer 2000
Sept. 22	Last day to drop and receive 25% refund
Sept. 22	Graduation Application due in Registrar's Office for May 2001 candidates and Summer candidates who wish to participate in May 2001 Ceremony. $10 late fee due after this date
Oct. 13	AVILA DAY (no classes)
Oct. 16	Credit for Prior Learning Portfolio due in Academic Dean's Office
Oct. 23	Academic Advising for Spring 2001 for new and currently enrolled students
Oct. 26	IS 498, Senior Experience, 8:30 a.m. - 5 p.m.
Nov. 3	Last day to change to audit or drop semester long Day and Evening classes
Nov. 13	Registration begins for Spring 2001 classes, current seniors and certification students first
Nov. 21	Academic Advising ends for current students until January 8, 2001
Nov. 22	Residence Halls close; last meal, breakfast
Nov. 22 -26	Thanksgiving break
Nov. 23-24	College Closed
Nov. 26	Residence Halls open; first meal, dinner
Nov. 27-Dec. 8	Academic Advising resumes for Spring 2001 for new students
Dec. 11-14	Finals Week sessions
Dec. 15	End of Fall semester; Residence Halls close; last meal, breakfast
Dec. 23-Jan. 1	College Closed

FALL 2000 FINAL EXAM SCHEDULE (DECEMBER 11-14, 2000)

If Your Class Meets:			*Then Your Final Will Be:*	
8-8:50 a.m.	MWF	M	Dec. 11	8-9:50 a.m.
9-9:50 a.m.	MWF	W	Dec. 13	8-9:50 a.m.
10-10:50 a.m.	MWF	M	Dec. 11	10-11:50 a.m.
11-11:50 a.m.	MWF	W	Dec. 13	10-11:50 a.m.
12:30-1:20 p.m.	MWF	M	Dec. 11	1-2:50 p.m.
9-10:15 a.m.	MW	W	Dec. 13	8-9:50 a.m.
10:30-11:45 a.m.	MW	M	Dec. 11	10-11:50 a.m.
12:30-1:45 p.m.	MW	M	Dec. 11	1-2:50 p.m.
2-3:15 p.m.	MW	W	Dec. 13	1-2:50 p.m.
3-4:45 p.m.	MW	M	Dec. 11	3-4:50 p.m.
10 a.m.-12:40 p.m.	F	W	Dec. 13	10-11:50 a.m.
8-9:15 a.m.	TR	T	Dec. 12	8-9:50 a.m.
9:30-10:45 a.m.	TR	T	Dec. 14	10-11:50 a.m.
11a.m.-12:15 p.m.	TR	R	Dec. 14	10-11:50 a.m.
1-2:15 p.m.	TR	T	Dec. 12	1-2:50 p.m.
2:30-3:45 p.m.	TR	R	Dec. 14	1-2:50 p.m.
4-5:15 p.m.	TR	R	Dec. 14	3-4:50 p.m.
4-5:40/6:30 p.m.	T	T	Dec. 12	3-4:50 p.m.
4-5:40 p.m.	W	W	Dec. 13	3-4:50 p.m.
7-9:30 p.m.	T	T	Dec. 12	7-8:50 p.m.
6-8:40 p.m.	M	M	Dec. 11	6-7:50 p.m.
6-8:40 p.m.	T	T	Dec. 12	6-7:50 p.m.
6-8:40 p.m.	W	W	Dec. 13	6-7:50 p.m.
6-8:40 p.m.	R	R	Dec. 14	6-7:50 p.m.

Summer 2000 Final Exam Schedule

Final examinations are held on the last day of each session during the scheduled class time period and in the assigned classroom for that class.

PROGRAM OFFERINGS

By Department & Degrees

Business And Economics Department
Undergraduate Degree Programs
Accounting (B.S.)
Business Administration (B.S.B.A)
Finance (B.S.B.A.)
General Management (B.S.B.A.)
Information Science (B.S.B.A.)
International Business (B.S.B.A.)
Paralegal (B.S.)
Marketing (B.S.B.A.)

Certificate Program
Paralegal

Graduate Degree Program
Master Of Business Administration (M.B.A.) With A Concentration In:
- Accounting
- Finance
- General Management
- Health Care Administration
- International Business
- Management Information Systems
- Marketing

Education And Psychology Department
Undergraduate Degree Programs
- Elementary Education (B.S.)
- Middle School Education (B.S.)
- Psychology (B.A.)
- Special Education (B.S.)

Programs For Teacher Education Approved By The State Of Missouri:
- Art Education K - 12
- Business Education 9 - 12
- Elementary 1 - 6
- English Education 9 - 12
- Mathematics Education 9 - 12
- Middle School 5 - 9
- Social Studies (History) Education 9 - 12
- Speech/Theater Education 9 - 12
- Special Education K - 12 Cross Categorical
- Unified Music (Vocal/Choral) K - 12
- Unified Science 9 - 12

Graduate Degree Programs
- Counseling Psychology (M.S.)
- Education (M.S.)

Humanities Department
Undergraduate Degree Programs
- Art (B.A.)
- Communication (B.A.)
- English (B.A.)
- General Studies-Humanities (B.A.)
- Music (B.A.)
- Theater (B.A.)
- Theater (B.F.A.)
- Theology (B.A.)

Natural And Allied Health Sciences/ Mathematics Department
Undergraduate Degree Programs
- Biology (B.S.)
- Chemistry (B.S.)
- Computer Science/Mathematics (B.S.)
- Mathematics (B.A.)
- Medical Technology (B.S.)
- Natural Science (B.A.)
- Premedicine (B.S.)
- Radiologic Technology (B.S.)

Nursing Department
Undergraduate Degree Program
Nursing (B.S.N.)

Social Science Department
Undergraduate Degree Programs
- General Studies - Social & Behavioral Sciences (B.A.)
- History (B.A.)
- Political Science (B.A.)
- Social Work (B.S.W.)
- Sociology (B.A.)

Accreditation

Avila College is accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools, 30 North LaSalle St., Suite 2400, Chicago, Illinois 60602-2504, (800) 621-7440 * Fax: (312) 263-7462, Internet: info@ncacihe.org

Avila is also accredited by the Joint Review Committee on Education in Radiologic Technology, National Accrediting Agency for Clinical Laboratory Sciences, the Council on Social Work Education, the Missouri

State Board of Nursing, the Missouri State Department of Elementary and Secondary Education, the National League for Nursing Accrediting Commission, and the Masters in Psychology Accreditation Counsel. Avila College has professional approval of the Paralegal Program by the American Bar Association.

Nondiscrimination Policy
Avila College does not discriminate on the basis of sex, race, age, religion, color, disability, sexual orientation or national origin in administration of its educational and admission policies, scholarship and loan programs, athletic and other school administrated programs. Inquiries may be addressed to Director of Affirmative Action, Avila College, ext. 3700.

ADVISING SCHEDULE FOR SUMMER/FALL 2000

Advising Schedule
Academic advising is required for all degree-seeking undergraduate, graduate and certification students before registration for each semester. Advising is by appointment.

Current and New Students
Mar. 27-May 5
Academic Advising for Summer/Fall 2000 for new and currently enrolled students

May 15-May 31
Academic Advising for Summer/Fall 2000 for new and currently enrolled students

Aug. 15-Sept. 1
Academic Advising for Fall 2000 for new and currently enrolled students

New Students Only
Mar. 27-May 5
Academic Advising for Summer/Fall 2000 for new students

additional advising by appointment only

ATTENTION GRADUATING SENIORS

If your core curriculum requires Level III courses and you are planning to graduate December 2000, you must register for IS 498, offered October 26, 2000. If planning to graduate May or July 2001, you may take the October 26, 2000 class or the February 24, 2001 class. Each class is scheduled from 8:30 a.m.- 5:00 p.m. Check with your advisor for further information.

REGISTRATION DATES
Students must register in person or by telephone with the Registrar's Office. Check page 3 for office closings.

In-Person Registration
Current Students Only
Each student will register according to classification. Please see page 21 for details.

10 a.m.-5 p.m.

Apr. 10, 2000	M	Seniors & Certification Students only
Apr. 11, 2000	T	Seniors, Juniors & Certification Students only
Apr. 12, 2000	W	Seniors, Juniors, Sophomores & Certification Students only
Apr. 13, 2000	R	Seniors, Juniors, Sophomores, Freshmen & Certification Students only
Apr. 14, 2000	F	All Students

Current and New Students
April 14-Aug. 25 . . . . . 10 a.m. - 5 p.m.
May 24-27 . . . . . 10 a.m. - 6:15 p.m.
May 28 . . . . . 10 a.m. - 5 p.m.
Aug. 21-24. . . . . 10 a.m. - 6:15 p.m.
Aug. 25 . . . . . 10 a.m. - 5 p.m.

Late Registration in-person only for Day/Evening for Summer 2000 with late fee

June 5-6	M&T	10 a.m. - 6:15 p.m.
July 5-6	T&W	10 a.m. - 6:15 p.m. (second 4 week session)

Late Registration in-person only for Day/Evening for Fall 2000 with late fee

August 28-31 .....10 a.m. - 6:15 p.m.
Sept. 1 .....10 a.m. - 5:00 p.m.

Graduate Students
Graduate students may register on any of the dates and times of registration. Contact graduate advisor or department for further details

Telephone Registration

For degree-seeking and certification students only after completing advising.

Apr. 17 - May 18 M-F 10 a.m. - 5 p.m. for Summer 2000
Apr. 17 - Aug. 11 M-F 10 a.m. - 5 p.m. for Fall 2000

1. Make sure your advising form is on file in the Registrar's Office in Blasco Hall.

2. Have your social security number and the department, course number and section of the class (es) in which you want to register in front of you before you call to register.

3. Call the Registrar's Office at ext. 2210 or 2209.

SCHEDULE CHANGES AND COURSE WITHDRAWALS (ADD/DROP)

Schedule changes and course withdrawals are official when forms that are available in the Registrar's Office have been processed and returned to the Registrar's Office. Students who do not officially withdraw from a course will receive a final grade of "F".

Registration for a class must be made before the last day given for entering a class. Withdrawal (with a "W" grade listed on the transcript) from special session courses is according to the following structure:

Students must drop a one-hour weekend intensive course prior to the begininng of the course and no record will be kept. The fee for each changes is $15.00.

For summer: prior to beginning of the second session for the following: a two-hour weekend intensive; a three-hour weekend intensive; a one-week course; a two-week course.

Withdrawals from other courses must be completed prior to the dates on the academic calendar listed on page 4 & 5.

The fee for each change is $15. There is no fee for changes made as a result of classes cancelled by the college.

SUMMER 2000 FINANCIAL INFORMATION

Financial Aid

Requirements: Free Application for Federal Student Aid or Student Aid Report and Avila Summer Financial Aid Data Sheet. When you apply, be sure to indicate Avila's FAFSA code #002449 in Section G of the FAFSA form. Early application is advisable. All aid applicants must be accepted for admission to the College before an award is made. All students are encouraged to apply for all types of financial assistance. Summer awards available: Federal Pell Grant, Federal Work-Study Program, Federal Stafford Loan and Federal Unsubsidized Stafford Loan.

Tuition & Fees

Tuition and fees are the same for audited and credit courses. Previous semester charges must be paid in full before registering for next semester.

Avila accepts:

Tuition per credit hour
Undergraduate credit.....$195.00
Tuition per credit hour
Graduate credit.....$325.00
Technology Fee per credit hour.....$3.00

Students 55 years and older
(verification of age is required)
Tuition per credit hour
Undergraduate credit $97.50
Tuition per credit hour
Graduate credit.....$162.50
Technology Fee per credit hour.....$3.00

Non-credit/continuing education
(undergraduate only)
Tuition per credit hour
Undergraduate credit..... $97.50
Student 55 years and older
(verification of age is required)
Tuition per credit hour
Undergraduate credit..... $48.75

Application fee for graduate admission to the M.B.A. program only $20.00

No application fee for undergraduate admissions; M.S. in Education; M.S. in Counseling Psychology; Enrichment or visiting students.

Change of Program (add/drop).... $15.00
Fee for late degree application $10.00
(beginning March 1, 2000, for Summer 2000 candidates)
Graduation fee $35.00
(no formal ceremony- due July 9, 2000, for graduates who did not participate in the May graduation ceremony)

Lab fees
(see Summer Course schedule descriptions)

Return check fee $20.00
(Return check payments must be cash, money order, certified check or similar item, plus the fee.)

Room rates per week
Double room $55.00
Single room..... $70.00

Transcripts (see page 19)..... $2.00

Transcript re-evaluation
Fee 1st time..... $5.00
Subsequent transcript
Re-evaluation fee $10.00

Music Fees & Private Lessons

Private lessons, which may be taken for credit or not, are available in voice and piano. Before registering, please check with the Humanities Department, ext. 2289, for course number and lesson time.

Per 30-minute lesson $15.00
Per 45-minute lesson $21.00
Per 60-minute lesson $27.00

Minimum of six lessons; entire session payable in advance; fee includes tuition for one-hour college credit; eight 60 minute lessons (or equivalent) required for one-hour college credit.

Payment Plans

Avila College accepts Visa, Mastercard, Discover, cash, personal checks and money orders. For students registering prior to or on May 18, 2000, full tuition payment must be postmarked to the Business Office by May 22, 2000, except for special session and one-credit weekend intensive classes for which payment is due one week before the beginning of the course.

Limited Deferred Payment Plans
There is no deferred payment plan for one-credit weekend intensive or special session courses. Tuition for these courses must be paid in full one week prior to the first day of classes. A limited deferred payment plan is available for the four-week programs, the eight-week program and three-credit weekend courses only. If the 1st payment of one-half of the course charges is in the Business Office by May 22, 2000, the 2nd half payment may be deferred until June 19, 2000. No deferred payment plan will be available after May 22, 2000. Students' credit record with Avila College will be verified.

Tuition Adjustments
Cancellation of registration (no academic records are kept) and a 100% refund will be processed if a student officially withdraws on or before the Friday before a class begins.

Students who officially withdraw by the end of the 1st week (June 9 for first 4-week and 8-week sessions; July 11 for second 4-week sessions) will receive a refund of 75% of tuition. No tuition refund will be made after those dates. Fees are not refundable. Drop forms are available in the Registrar's Office. Special restrictions apply to Weekend Intensive Courses (see page 13).

For Grading System, Incomplete (I), Grade Assigning & Processing and Grade Reports see pages 22-23.

Summer 2000 Hours

Bookstore
May 15-18 .....10 a.m.-Noon/2-3 p.m.
May 19 .....**CLOSED**
May 22-26 .....10 a.m.-Noon/2-3 p.m.
May 29 .....**CLOSED**
May 30-June 1 .....10 a.m.-6 p.m.
June 2 .....10 a.m.-4 p.m.
June 5-8.....10 a.m.-6 p.m.
June 9 .....10 a.m.-4 p.m.
June 12-27 .....10 a.m.-Noon/2-3 p.m.
June 28-30 ...**CLOSED for INVENTORY**
July 3 .....10 a.m.-Noon/2-3 p.m.
July 4.....**CLOSED**
July 5-6 .....10 a.m.-6 p.m.
July 7.....10 a.m.-4p.m.
July 10-31 .....10 a.m.-Noon/2-3 p.m.

All hours subject to change depending on classes and various groups on campus. Buy back of books is available whenever bookstore is open. Call ext. 2230.

Computers for Student Use
The computer lab is available in the library during the hours that the library is open (lab closes 15 minutes prior to the library). In the library computer lab, students have access to PCs with Microsoft Office, internet, and other academically related applications as well as email. Macintosh computers are also available.

Food Service
During the summer sessions, food service is provided in the main dining room in Marian Center dependent upon the summer camp/conference schedule.

Library
The Hooley-Bundschu Library is the information resource center for the campus. It houses a collection of over 70,000 books, a current subscription list of 500 periodicals and newspapers, videotapes, CD-ROMS and the entire ERIC collection on Microfiche. As a member of the Kansas City Library Consortium, the library shares its online catalog, allowing direct patron borrowing from 25 local academic, public and school libraries. Library computers give students access to the Internet and the Local Area Network. Students are invited to visit the library's web page at: www.avila.edu/resources/library.htm. Call ext. 2221.

Library Summer Hours
Mon. - Thurs. .....8 a.m. - 9 p.m.
Fri .....8 a.m. - 6 p.m.
Sat.....11 a.m. - 6 p.m.
Sun.....**CLOSED**

Summer Housing
Living arrangements are available. Call Student Life, ext. 2260, for information.

Student Resource Center
The following services are available during the summer: Career Services, College Skills, Counseling and Tutoring in Writing (see page 25 for descriptions).

Summer 2000 Course List

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Art			
AR-110-10 Level II	Intro to Art: Gallery Tours MTWRF 1:00 PM-5:00 PM 5/22-6/2	3.00 Marci Aylward	DAL 820 $10
AR-271-10	Mac: Desktop Publishing MTWRF 1:00 PM-5:00 PM 5/15-5/26	3.00 Susan Lawlor	ORI 105 $25
Business			
BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/16-17, 7/7-8, 7/21-22	3.00 Patrick Kopp	ORI 102/106
BU-305-20 Level II	Legal Aspects of Business I MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	ORI 202
BU-310-20	Marketing TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 202
BU-321-20	Management MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 102
BU-322C-20	Org. Behavior & Development TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 211
Graduate Courses for Master of Business Administration (MBA)			
BU-601-45	Bus., Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/23-24, 7/7-8, 7/21-22	3.00 Mark Roselli	Y ORI 212
BU-622-25	Org Behavior & Development MW 6:00 PM-8:40 PM 6/19-8/11	3.00 Staff	Y WHI 507
BU-629-25	Current Issues in Management TR 6:00 PM-8:40 PM 6/19-8/11	3.00 Staff	Y WHI 507
BU-671-25	Health Care Systems TR 6:00 PM-8:40 PM 6/19-8/11	3.00 Staff	Y WHI 505
Communication			
CO-212C-40 Level II	Conflict Resolution F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 7/7-8, 7/14-15, 7/21-22	3.00 Steve Iliff	Y ORI 204
CO-495-50	Internship 6/5-7/28	3.00 Dotty Hamilton	Y ARR
Computer Science			
CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/16-17, 7/7-8, 7/21-22	3.00 Patrick Kopp	ORI 102/106
CS-271-10	Mac: Desktop Publishing MTWRF 1:00 PM-5:00 PM 5/15-5/26	3.00 Susan Lawlor	ORI 105 $25
CS-380-20	Java Script TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 102/106
Economics			
EC-201C-20 Level II	Principles of Economics I MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 212
Education			
ED-205-10	Creative Activities MTWRF 8:00 AM-12:00 PM 6/19-6/30	3.00 Staff	WHI 508
ED-212-10	PE/Health Education MTWRF 1:00 PM-5:00 PM 6/5-6/16	3.00 Patty Hart	ORI 205
ED-225-10	Educational Psychology MTWRF 8:00 AM-12:00 PM 7/5-7/19	3.00 Denny Dey	ORI 202
ED-230C-20	Children's Literature MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Marla Neher	HOD 704
ED-235-10	Py of Exceptional Child MTWRF 8:00 AM-5:00 PM 5/22-5/26	3.00 Staff	ORI 206
ED-287C-10	Educational Foundations MTWRF 8:00 AM-5:00 PM 5/15-5/19	3.00 Reulan Levin	Y ORI 202
ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/2-3, 6/9-10, 6/23-24	3.00 Paul Kelly	ORI103/105
ED-375-10	Reading in the Content Area MTWRF 1:00 PM-5:00 PM 6/19-6/30	3.00 Karen Garber	Y ORI 202
ED-381-10	Health/Safety Issues in Schools TWR 1:00 PM-5:00 PM 7/18-7/20	1.00 Carol Frevert	ORI 202 $50
ED-417-10	Behavior Mgmt: Elem/Middle MTWRF 8:00 AM-12:00 PM 6/5-6/16	3.00 Fred Geer	ORI 202
ED-419-10	Behavior Management: Sec MTWRF 8:00 AM-12:00 PM 6/5-6/16	3.00 Fred Geer	ORI 202
Graduate Courses in Education			
ED-507-10	Admin of Gifted Programs MTWRF 8:00 AM-12:00 PM 6/19-6/30	3.00 Mary K. Farrow	ORI 202
ED-517-10	Behavior Mgmt: Elem/Middle MTWRF 8:00 AM-12:00 PM 6/5-6/16	3.00 Fred Geer	ORI 202
ED-519- 10	Behavior Management: Sec MTWRF 8:00 AM-12:00 PM 6/5-6/16	3.00 Fred Geer	ORI 202
ED-520-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/2-3, 6/9-10, 6/23-24	3.00 Paul Kelly	ORI 103/106/105
ED-625-10	Research Design MTWRF 8:00 AM-12:00 PM 7/10-7/21	3.00 Rebecca Roselli	ORI 207
ED-661-10	Speech & Language Problems MTWRF 8:00 AM-12:00 PM 7/10-7/21	3.00 Halina Beal	ORI 206
ED-665-40	Parent Conferencing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/9-10, 6/23-24	2.00 Barb McKenzie	ORI 202
ED-667-10	Transition/Career Education MTWR 8:30 AM-4:30 PM 6/26-6/29	2.00 Connie Sanders	ORI 212
ED-675-10	Reading in the Content Area MTWRF 1:00 PM-5:00 PM 6/19-6/30	3.00 Karen Garber	ORI 202

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-680-40	Remedial Math Methods F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/2-3, 6/16-17	2.00 Sue King	ORI 211
ED-685-50	Gifted Practicum 6/5-7/28	3.00 Mary K. Farrow Rebecca Roselli	ARR

English As A Second Language

EL- 041-10	Grammar & Writing MTWRF 9:00 AM-10:50 AM 6/5-7/28	3.00 Staff	Y ORI 103
EL-042- 10	Grammar & Writing MTWRF 9:00 AM-10:50 AM 6/5-7/28	3.00 Staff	Y ORI 203
EL-051-10	Speaking, Listening & Reading MTWRF 11:00 AM-11:50 AM MTWRF 1:00 PM-1:50 PM 6/5-7/28	3.00 Staff	Y ORI 103
EL-052-10	Speaking, Listening & Reading MTWRF 11:00 AM-11:50 AM MTWRF 1:00 PM-1:50 PM 6/5-7/28	3.00 Staff	Y ORI 203

English

EN-111-20 Level I	Composition: Win MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 103/106
EN-112-20 Level I	Composition II MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 207
EN-261C-10 Level II	The Short Story MTWRF 8:00 AM-9:50 AM 6/5-6/30	3.00 Staff	ORI 206

Interdisciplinary Studies

IS-335-40 Level III	Plagues F 6:00 PM-10.00 PM S 8:30 AM-5:00 PM 7/7-8, 7/14-15, 7/21-22	3.00 Steve Daggett Jeffrey Myers	Y ORI 207
IS-336-40 Level III	Health/Health Care New Millen F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 5/19-20, 6/2-3, 6/16-17	3.00 David Wissmann Jeanne Wissmann	Y ORI 205 $5

Legal Studies (Paralegal Program)

LG-495-50	Paralegal Internship 6/5-7/28	1.00-6.00 Judy Gibbs	ARR

Mathematics

MA-095-20	Basic Algebra TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Beth Henkle	ORI 205
MA-115-10 Level I	Finite Mathematics MTWRF 10:05 AM-12:00 PM 6/5-6/30	3.00 Staff	Y ORI 211
MA-120-20 Level I	College Algebra MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 211

Music

MU-110C-10 Level II	Music Appreciation MTWRF 1:00 PM-5:00 PM 5/22-6/2	3.00 Amity Bryson	BOR 403

Physics

PH-117-20 Level II	Physics Concepts w/Lab MW 6:00 PM-8:40 PM TR 6:00 PM-7:50 PM 6/5-7/28	4.00 Staff	Y $60 ORI 204 ORI 108

Philosophy

PL-111C-10 Level II	Introduction to Philosophy MTWRF 10:05 AM -12:00 PM 6/5-6/30	3.00 Richard Botkin	ORI 206
PL-255C 40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/2-3, 6/9-10, 6/16-17	3.00 Ruth Stuckel	ORI 206

Political Science

PS-120-10 Level II	American National Government MTWRF 10:05 AM-12:00 PM 6/5-6/30	3.00 John Theis	ORI 206
PS-220-10	State & Local Politics MTWRF 8:00 AM-9:55 AM 6/5-6/30	3.00 John Theis	ORI 206

Psychology

PY-220-10	Child & Adolescent Psych MTWRF 8:00 AM-5:00 PM 6/26-6/30	3.00 Jared Warren	Y ORI 102
PY-225-10	Educational Psychology MTWRF 8:00 AM-12:00 PM 7/5-7/19	3.00 Denny Dey	ORI 202
PY-235-10	Py of Exceptional Child MTWRF 8:00 AM-5:00 PM 5/22-5/26	3.00 Staff	Y ORI 206
PY-WS-380-40	Feminist Perspectives in Py F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/16-17	1.00 Cathy Bogart	Y ORI 204

Graduate Courses In Psychology

PY-520-10	Child & Adolescent Psychology MTWRF 8:00 AM-5:00 PM 6/26-6/30	3.00 Jared Warren	ORI 102
PY-615-20	Career Development MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Ron Frigault	ORI 206
PY-660-20	Theory/Meth: Group Counseling TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Stephen Sirridge Staff	Y ORI 206
PY-680-40	Feminist Perspective in Py F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/16-17	1.00 Cathy Bogart	ORI 204
PY 695-10	Internship T 4:00 PM-5:30 PM 6/5-7/28	1.00-5.00 Stephen Sirridge	Y ORI 211
PY-699-20	Seminar in Abnormal Behavior MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 205

Radiologic Technology

RT-460-50	Clinical Education I 6/5-7/28	4.00 Stephanie Whisler	Y $25 ARR
RT-464-50	Clinical Education V 6/5-7/28	4.00 Stephanie Whisler	Y $25 ARR

Sociology

SO-101-10 Level II	Introduction to Sociology MTWRF 8:00 AM-5:00 PM 6/26-6/30	3.00 David Wissmann	$6 ORI 204

Spanish

SP-111-20	Spanish I MW 6:00 PM-8:40 PM 6/5-7/28	3.00 John Sanders	ORI 203

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
SP-112-20	Spanish II TR 6:00 PM-8:40 PM 6/5-7/28	3.00 John Sanders	Y ORI 203

Social Work

SW-280-50	Mini Agency 6/5-7/28	1.00-2.00 Roena Haynie	Y ARR

Theology

TH-117-10 Level II	World Religions MTWRF 8:00 AM-5:00 PM 5/15-5/19	3.00 Mary Hynes	ORI 204
TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/2-3, 6/9-10, 6/23-24	3.00 Mary Hynes	ORI 207
TH-WS-111-10 Level II	Intro to Theology/Film MTWRF 8:00 AM -5:00 PM 5/22-5/26	3.00 Mary Hynes	ORI 204

Theater

TR-495-50	Internship 6/5-7/28	3.00 Robert Foulk	Y ARR

Women's Studies

WS-TH-111-10 Level II	Introduction Theology/Film MTWRF 8:00 AM-5:00 PM 5/22-5/26	3.00 Mary Hynes	ORI 204
WS-PY-380-40	Feminist Perspectives in Py F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 6/16-17	1.00 Cathy Bogart	ORI 204

Evening Courses

Business

BU-305-20 Level II	Legal Aspects of Business I MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	ORI 202
BU-310-20	Marketing TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 202
BU-321-20	Management MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 102
BU-322C-20	Org. Behavior & Development TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 211

Graduate Courses for Master of Business Administration MBA

BU-622-25	Org Behavior & Development MW 6:00 PM-8:40 PM 6/19-8/11	3.00 Staff	Y WHI 507
BU-629-25	Current Issues in Management TR 6:00 PM-8:40 PM 6/19-8/11	3.00 Staff	Y WHI 507
BU-671-25	Health Care Systems TR 6:00 PM-8:40 PM 6/19-8/11	3.00 Staff	Y WHI 505

Computer Science

CS-380-20	Java Script TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 102/106

Economics

EC-201C-20 Level II	Principles of Economics I MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 212

Education

ED-230C-20	Children's Literature MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Marla Neher	HOD 704

English

EN-111-20 Level I	Composition I: Windows MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 103/106
EN-112-20 Level I	Composition II MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 207

Math

MA-095-20	Basic Algebra TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Beth Henkle	ORI 205
MA-120-20 Level I	College Algebra MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 211

Physics

PH-117-20 Level II	Physics Concepts w/Lab MW 6:00 PM-8:40 PM TR 6:00 PM-7:50 PM 6/5-7/28	4.00 Staff	Y ORI 204	$50

Psychology

PY-615-20	Career Development MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Ron Frigault	ORI 206
PY-660-20	Theory/Meth: Group Counseling TR 6:00 PM-8:40 PM 6/5-7/28	3.00 Stephen Sirridge Staff	Y ORI 206
PY-699-20	Seminar in Abnormal Behavior MW 6:00 PM-8:40 PM 6/5-7/28	3.00 Staff	Y ORI 205

Spanish

SP-111-20	Spanish I MW 6:00 PM-8:40 PM 6/5-7/28	3.00 John Sanders	ORI 203
SP-112-20	Spanish II TR6 :00 PM-8:40 PM 6/5-7/28	3.00 John Sanders	Y ORI 203

SUMMER 2000 WEEKEND COURSE INFORMATION

Weekend/Evening Services

Students attending evening and weekend intensive classes have a number of services available:

1. Processing registration
2. Paying bills if students know their balances already (no cash)
3. Obtaining various forms needed for academic purposes

When classes are in session, the secretary is available on the 2nd floor of O'Rielly hall.

M-R ..... 5 P.M. - 8:45 P.M.
F ..... 5:30 P.M. - 10 P.M.
S ..... 8 A.M. - 5 P.M.

Weekend Intensive Course Policies

1. The closing date for registration in a weekend intensive course is one week prior to the beginning of the course. Exceptions to this policy are at the discretion of the academic department. There is no late charge for adding a weekend class.
2. You may withdraw from weekend intensive courses that meet one weekend any time prior to the beginning of the course.
3. You may withdraw from weekend intensive courses that meet on two or more weekends any time prior to the second weekend of the course.
4. If you are a part-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive full tuition reimbursement.
5. If you withdraw after the first weekend (for weekend classes of two or three credit hours) but before the second weeekend of the course you will receive 50% reimbursement for the course tuition.
6. The Credit/No Credit grade option is available to students for special session courses. For a one-credit course, this grading option must be contracted prior to the beginning of the course. If more than one-credit course, this grading option must be contracted prior to the second meeting of the course.
7. You are required to attend all sessions of a weekend intensive course. If you miss any part of the class, your final course grade may be reduced, possibly even to an "F." if you cannot attend all sessions, you should not enroll in a weekend intensive course or should withdraw from the class.

Weekend Intensive Courses

1. Required reading assigned prior to beginning of class.
2. Ordinarily students are tested on materials during first class.
3. Reading assignments are available in the library.
4. Reading assignments are available at least 10 days before first class day.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

May 19-20, 2000

IS-336-40 Level III	Health/Health Care New Millen F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 6/2-3, 6/16-17)	3.00 David Wissmann Jeanne Wissmann	Y ORI 205	$5

This course examines issues involving the health behaviors, health status and health care of people in the United States from a variety of academic perspectives, with emphasis on the perspectives of nursing and the social/behavioral sciences. Some of the specific issues included in this course are: (1) the impact of health behaviors on health status and the health care system, (2) patterns of health status based on gender, age, race and income, (3) the cost of health care, (4) inequalities in access to health care, and (5) alternative models of health care reform.

June 2 - 3, 2000

ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next session: 6/9-10, 6/23-24)	3.00 Paul Kelly	ORI 103/105/106

Includes word processing and database activities, various forms of record keeping, an introduction to Hypercard and other uses of computers in schools.

ED-520-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next session: 6/9-10, 6/23-24)	3.00 PaulKelly	ORI 103/105/106

See description above.

ED-680-40	Remedial Math Methods F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 2 sessions, next session: 6/16-17)	2.00 Sue King	ORI 211

This course will explore common errors and misunderstandings made by students in mathematics and develop multiple methods for remediation. Methods of assessment, teaching and re-teaching, and adapting instruction for students with special needs will be developed for all levels K-12.

IS-336-40 Level III	Health/Health Care New Millen F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 6/16-17, see 5/19-20 for details)	 David Wissmann Jeanne Wissmann	Y ORI 205	$5

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 6/9-10, 6/16-17)	3.00 Ruth Stuckel	ORI 206

Critical examination of contemporary moral issues in light of underlying values, components of moral decision-making and standard ethical theories.

TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 6/9-10, 6/23-24)	3.00 Mary Hynes	ORI 207

Both a historical and critical look at human religious experience through a comparative study of Buddhism, Confucianism, Hinduism, Islamism, Judaism, and Taoism. Topics include the varieties of religious faith expression, ideas of the holy and sacred, conceptions of the divine, scripture and ritual, and religious morality.

June 9 - 10, 2000

ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 6/23-24, see 6/2-3 for details)	 Paul Kelly	ORI 103/105/106

ED-520-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 6/23-24, see 6/2-3 for details)	 Paul Kelly	ORI 103/105/106

ED-665-40	Parent Conferencing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 2 sessions, next session: 6/23-24)	2.00 Barb McKenzie	ORI 202

This course discusses conferencing techniques especially involving the special education student. Emphasis will be given to developing partnerships among the school, teachers and parents.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 6/16-17, see 6/2-3 for details)	 Ruth Stuckel	ORI 206

TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 6/23–24, see 6/2–3 for details)	 Mary Hynes	ORI 207

June 16 - 17, 2000

BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 7/7-8, 7/21-22)	3.00 Patrick Kopp	ORI 102/106

This course will provide the background needed by the student to be computer literate. Half of the course will be lecture consisting of computer history, an overview of hardware and software, and elementary computer applications. The other half will be lab allowing the student to have hands-on experience using a variety of software packages.

CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 7/7-8, 7/21-22)	3.00 Patrick Kopp	ORI 102/106

See description above.

ED-680-40	Remedial Math Methods F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 2 sessions, see 6/2-3 for details)	 Sue King	ORI 211

IS-336-40 Level III	Health/Health Care New Millen F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 5/19-20 for details)	 David Wissmann Jeanne Wissmann	Y ORI 205	$5

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/2-3 for details)	 Ruth Stuckel	ORI 206

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
PY-WS-380-40	Feminist Perspectives in Psych F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Cathy Bogart	 ORI 204

We will start by addressing the question, "What is feminism?" Then we will examine feminist perspectives on the use of the scientific method in psychology, on the diagnosis and treatment of particular mental disorders in women (i.e., borderline personality disorder and substance dependence), as well as various feminist approaches to psychotherapy. (Throughout the course, we will work to understand human experience in a sociocultural context, including diversity based on race, ethnicity, gender, social class and sexual orientation.)

PY-680-40	Feminist Perspectives in Psych F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Cathy Bogart	 ORI 204

See description above.

WS-PY-380-40	Feminist Perspectives in Psych F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Cathy Bogart	 ORI 204

See description above

June 23 - 24, 2000

BU-601-45	Bus., Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 7/7-8, 7/21-22)	3.00 Mark Roselli	Y ORI 212

A review of the basic means-ends relationship which exist among society's goals and the various units comprising the economic and political systems, with special emphasis given to ethical behavior.

ED-320-40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/2-3 for details)	Paul Kelly	ORI 103/105/106
ED-520- 40	Microcomputers in Education F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/2-3 for details)	Paul Kelly	ORI 103/105/106
ED-665-40	Parent Conferencing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 2 sessions, see 6/9-10 for details)	Barbara McKenzie	ORI 202
TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/2–3 for details)	Mary Hynes	ORI 207

July 7 - 8, 2000

BU-110C-40	Understanding Computers:Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 7/21-22, see 6/16-17 for details)	Patrick Kopp	ORI 102/106
BU-601-45	Bus. Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 7/21-22, see 6/23-24 for details)	Mark Roselli	Y ORI 212
CO-212C-40 Level II	Conflict Resolution F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 7/14-15, 7/21-22)	3.00 Steve Iliff	Y ORI 204

This course focuses on various strategies for dealing with conflict in a positive manner. It is designed to help students develop the skills necessary to resolve conflicts and have successful outcomes. The skills of listening, assertion, problem solving and conflict management are emphasized.

CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 7/21-22, see 6/16-17 for details)	Patrick Kopp	ORI 102/106
IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st of 3 sessions, next sessions: 7/14-15, 7/21-22)	3.00 Steve Daggett Jeffrey Myers	Y ORI 207

A survey of plagues in European history since the Middle Ages using the disciplines of biology and history as interpretative guides. The biological origins, modern preventative, contemporary efforts of disease control, and the social impact of plagues, such as the Black Death (bubonic plague), typhus, and Spanish influenza, will be explored in detail.

July 14 - 15, 2000

CO-212C-40 Level II	Conflict Resolution F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 7/21-22, see 7/7-8 for details)	Steve Iliff	Y ORI 204
IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 7/21-22, see 7/7-8 for details)	Steve Daggett Jeffrey Myers	Y ORI 207

July 21 - 22, 2000

BU-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/16-17 for details)	Patrick Kopp	ORI 102/106
BU-601-45	Bus, Government & Society F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/23-24 for details)	Mark Roselli	Y ORI 212
CO-212C-40 Level II	Conflict Resolution F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 7/7-8 for details)	Steve Iliff	Y ORI 204
CS-110C-40	Understanding Computers: Win F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 6/16-17 for details)	Patrick Kopp	ORI 102/106
IS-335-40 Level III	Plagues F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 7/7-8 for details)	Steve Daggett Jeffrey Myers	Y ORI 207

ADMISSION & ENROLLMENT

Admission

New and Former Avila Students

Students who are new to Avila College or former Avila students who have not been enrolled for the last two consecutive semesters must apply for admission/readmission through the Admissions Office for all programs except the MBA. There is no application fee for undergraduate admissions. Contact the Avila Admissions Office directly at ext. 3500, or 1-800-GO-AVILA for information. Students must be admitted to Avila College before their application for financial aid can be evaluated. Apply early for admission and financial aid to expedite financial aid evaluation and award time. Once students are admitted or readmitted, they follow the same registration procedure as continuing students, outlined in the next section. See the Instructions and Application for Undergraduate Admission on the last two pages of this course schedule.

International Students

International Students must complete the following admission steps:

1. Submit an application for admission.
2. Submit a notarized English translation for each transcript, if transcript is not issued in English.
3. Submit a Supplemental Information Sheet if transferring from any U.S. college or high school.
4. Demonstrate proficiency in the English language through previous college course work or standardized testing such as the T.O.E.F.L. or Michigan examination.
5. Verify financial support.
6. Provide fees for health insurance or proof of coverage.

- An I-20 student visa form will be issued only after satisfactory completion of the above and payment of a $100 tuition deposit.

Graduate Admission

Master of Business Administration

1. Contact the MBA office at ext. 2321, for application and admission materials and details.
2. To be admitted to the MBA program, you must have a baccalaureate degree from an accredited institution.
3. You must have at least 1,000 points based on this formula: 200 X your grade point average on your last 60/90 semester/quarter hours (on a 4.0 scale), plus the GMAT score.
4. If you are a student from a country other than the United States, you should also have a minimum score of 550 on the T.O.E.F.L. exam.
5. If you do not meet these requirements, you may petition for admission. Typically, if you have a 3.0 or better in your last 60 hours or overall GPA, you may begin studies without a GMAT score, and submit it in your first semester of study.
6. You must submit an official transcript showing the highest degree earned.

Master of Science in Education

1. Contact the Office of Admissions at ext. 3500, for application and admission materials and details.
2. To be admitted to the Master of Science in Education program, you must have a baccalaureate degree from an accredited institution.
3. You must submit an official transcript showing the highest degree earned.
4. You must have a 3.0 grade point average (on a 4.0 scale) for the last 60 hours of undergraduate work.
5. You must submit a graduate application form and two letters of recommendation.
6. You must have a current teaching certificate in one or more areas.

Master of Science in Counseling Psychology

1. Contact the Office of Admissions at ext. 3500, for application and admission materials and details.
2. To be admitted to the Avila College Master of Science in Counseling Psychology program, you must have a baccalaureate degree from an accredited institution, which includes four specific undergraduate courses: General Psychology, Personality Theory, Social Psychology, and Abnormal Psychology.
3. You need to submit official transcript showing the highest degree earned.
4. You need to have a 3.0 grade point average (on a 4.0 scale) for the last 60 hours of undergraduate work.
5. You need to submit your scores on the general portion of the GRE.
6. You need to submit a graduate application form and two letters of recommendation.

FACULTY ADVISORS

For advisor information, call ext. 2210. Once admitted, you must make an appointment to meet with your faculty advisor to select courses.

Undergraduate Advisors

(Phone extensions are in parentheses.)

Accounting

Advising appointments for all freshmen and new transfer students who have declared an Accounting major and for continuing students who have not officially declared a major are with Doris Frede (2325).

Only third (and later) semester students who have declared an Accounting major meet with advisors as indicated below:

A-G	Doris Frede (2325)
H-Z	Bonnie Givens (2395)

Anthropology (minor only)	Dona Neuman (2248)
Art	Susan Lawlor (2362)
Biology	Steve Daggett (2254)

Business

Advising appointments for all freshmen and transfer students who have declared a major in one of the Business majors below and for continuing students who have not officially declared a major are with Doris Frede (2325).

Only third (and later) semester students who have declared one of the Business Majors below meet with advisors as indicated for the major:

Business Administration
A-M Brian Buckler (2323)
N-Z Robert Gay (2324)

Finance Robert Gay (2324)

Gen. Mgmt. Richard Woodall (2320)

Information Science Pat Kopp (2352)

Int'l Business John Shoenhair (2256)

Marketing Brian Buckler (2323)

Minor (Business) Doris Frede (2325).

Chemistry Linda Cleveland (2390)

Communication
A-G Dotty Hamilton (2246)
H-N Ben Meade (2346)
O-Z Steve Iliff (2363)

Computer Science/Mathematics
A-L Don Faurot (2388)
M-Z Judy Munshower (2285)

Computer Science Pat Kopp (2352)
(minor only)

Education
Elementary
A-L Laura Sloan (2261)
M-Z Karen Garber (2267)

Special Education: MH, BD, LD & Cross Categorical
A-Z Fred Geer (2269)

Middle School
A-H Reulan Levin (2431)
I-Z Deana Angotti (2446)

Secondary (minors)
A-H Reulan Levin (2431)
I-Z Deana Angotti (2446)

English
A-L Mary Benson (2233)
M-Z Nancy Cervetti (2252)

General Studies
Humanities Carol Coburn (2289)
Social/Behavioral Science
David Wissmann (2243)

Gerontology Dona Neuman (2248)
(minor only)

History
A-L Sherry Schirmer (2249)
M-Z Jeffrey Myers (2245)

Mathematics
A-L Don Faurot (2388)
M-Z Judy Munshower (2285)

Medical Technology
Elaine Hostetler (2386)

Music Amity Bryson (2251)

Natural Science Eric Anderson (2222)

Clinical Lab Science
Elaine Hostetler (2387)

Unified Science Eric Anderson (2222)
Biology/Chemistry

Nursing
1st Year Pre-Nursing
Projected Clinical Year 2002
Avila Freshmen 2000
A-G Linda Cleveland (2390)
H-Z Mark Seelbinder (2351)

Other Students for Clinical Year 2002
A-Z Lonna Boen (2288)

2nd Year Pre-Nursing
Projected Clinical Year 2001
Avila Freshmen 1999
A-G Linda Cleveland (2390)
H-Z Mark Seelbinder (2351)

Other Students Clinical Year 2001
A-Z Lonna Boen (2282)

3rd Year Nursing with Clinical Placement
A-M Janet Ahlstrom (2282)
N-Z Martha Blackman (2403)

4th Year Nursing with Clinical Placement
A-Ri Michele Hinds (2287)
Rj-Z Brenda Patzel (2238)
New Accepted Students
Susan Fetsch (2271)

Paralegal Studies
Advising appointments for all freshmen and transfer students who have declared a Paralegal major and for continuing students who have not officially declared a major are with Doris Frede (2325).

Only third (and later) semester students who have declared a Paralegal major or certificate meet with the advisor below:

Paralegal Judy Gibbs (2244)

Paralegal Certificate Judy Gibbs (2244)

Philosophy S. Ruth Stuckel (2407)
(minor only)

Political Science John Theis (2242)

Prelaw John Theis (2242)

Premedicine Larry Sullivan (2255)

Psychology
A-G Stephen Sirridge (2262)
H-L Cathy Bogart (2392)
M-Z Frank Yeatman (2264)

Radiologic Technology
B.S. Program & RT degree completion
A-P Carole Urbanski (2224)
Q-Z Stephanie Whisler (2387)

Social Work
A-K Kim Anderson (2393)
L-Z Roena Haynie (2247)

Sociology Dona Neuman (2248)

Theater
B.F.A. Acting/Producing/Directing
Charlene Gould (2411)

B.F.A. Technical Theater
Lori Bush Whitsitt (2291)

B.A. Theater Lori Bush Whitsitt (2291)

Theology Mary Hynes (2284)

Undeclared Majors
A-H Sr. Ruth Stuckel (2407)
I-P Don Faurot (2388)
Q-Z David Wissmann (2243)

Women's Studies Cathy Bogart (2392)
(minor only)

Graduate Advisors

Master of Business Administration

New Students — Don Miller (2321)
Current Students — Wendy Acker (2398)

Master of Science in Education

A-Z
S. Marie Georgette Eschbacher (2207)

Master of Science in Counseling Psychology

A-G — Stephen Sirridge (2262)
H-L — Cathy Bogart (2392)
M-Z — Frank Yeatman (2264)

FALL 2000 FINANCIAL INFORMATION

Financial Aid

Requirements: Free Application for Federal Student Aid (FAFSA), Avila Financial Aid Data Sheet, and if selected for verification, 1998 tax return (s) verification form. Early application is advantageous. All aid applicants must be accepted for admission to the College before an award is made.

All students are encouraged to apply for all types of financial assistance. Special circumstances may be explained in writing and will be considered on an individual basis. Awards available: Federal Pell Grant; Federal SEOG; Federal Work-Study Program; Federal Perkins Loan; Federal Stafford Loan and Federal Unsubsidized Stafford Loan; Charles Gallagher (formerly Missouri Student) Grant; Missouri "Bright Flight" Scholarship; President's Scholarship; St. Teresa of Avila Award; Athletic and Performance Grants (offered in Theater and Music); Art, Biology, Communication and Premed Focus Grants; Dependents of Alumni Grants; Family Grants; Avila Need-Based and Residence Grants; Avila Work Program.

Tuition & Fees

Tuition and fees are the same for audited and credit courses. Previous semester charges must be paid in full before registering for the next semester.

Avila accepts:

Full-Time (12 - 18 hours)

Tuition	$6,250.00
Student Ctr. & Activity Fee	$75.00
Technology Fee	$35.00
Tuition per credit hr. over 18 hrs. (or 19 hrs. if 19th hr. is choir)	$275.00

Part-Time & Audit (1 - 11 hours)

Tuition per credit hour	$275.00
Student Center & Activity Fee per credit hour	$2.00
Technology Fee per credit hour	$3.00

Graduate Credit

Tuition for graduate classes per credit hour	$325.00
Student Center & Activity Fee per credit hour	$2.00
Technology Fee per credit hour	$3.00
Graduate Education Certification courses (500 Level) per credit hour	$295.00

Dual Enrollee Student

(high school junior or senior)
50% of current tuition per credit hour

Students 55 Years & Older

(verification of your age is required)

Full-Time Tuition (12-18 hrs.)	$3,125.00
Full-Time Student Center & Activity Fee	$25.00
Full-Time Technology Fee	$35.00
Part-Time Tuition per credit hr.	$137.50
Part-Time Student Center & Activity Fee per credit hour	$1.00
Part-Time Technology Fee per credit hour	$3.00
Graduate Tuition per credit hr.	$162.50

Non-Credit/ Continuing Education

Undergraduate classes only per credit hr.	$137.50
Students 55 years and older (verification of age is required)	$68.75

non-credit graduate courses not available

Nontraditional Credit

College Level Examination Program (CLEP) per credit hr.	$20.00
Departmental Examination	30% of current tuition per credit hour
Credit for Prior Learning	30% of current tuition per credit hour

Other Expenses Per Semester

The following fees apply to full- and part-time students:

Change of Program	$15.00
Deferred Payment Plan	$35.00
Late Degree Application Filing Fee	$10.00
Graduation Fee	$85.00
Insurance for 12 months (optional)*	

(All international students are required to verify health insurance coverage.)

Lab Fee	(refer to courses)
Late Payment Penalty	$15.00
Late Registration Fee	$25.00

Does not include registering for weekend intensive or Saturday courses.

Returned Check Fee	$20.00

Returned check payment must be made in cash, money order, certified check or similar item plus the fee.

Reinstatement Fee	$25.00
Room & Board Double	$2,500.00
Private (if available)	$2,975.00
Special Course Fee	refer to courses
Transcripts	$2.00
Transcript Re-evaluation Fee	$5.00
Subsequent Transcript Re-evaluation Fee	$10.00

Music Fees & Private Lessons

Private lessons, which may be taken for credit or not, are available in voice and piano. Check with Humanities Dept., ext. 2289, for course number and lesson time before registration.

Full- or Part-Time Avila Student

Noncredit (30 min. weekly)	$225.00
Noncredit (45 min. weekly)	$350.00
Noncredit (60 min. weekly)	$425.00
Credit (45 min. weekly)	$175.00
Credit (60 min. weekly)	$200.00

Non-Avila Student

30 min. weekly	$225.00
45 min. weekly	$350.00
60 min. weekly	$425.00

Payment Plans

Select your method of payment:

Payment in Full

Avila accepts: cash, personal checks and money orders.

Deferred Payment Plan

1. For details about the Deferred Payment Plan, contact the Business Office in Blasco Hall at ext. 3700.

2. To be eligible, all tuition, fees, etc. from previous semesters must be paid in full.

3. You are responsible for the total charges even if some portion of the payment is deferred.

4. Forms are mailed with tuition statement.

5. If you wish to participate, please sign and return the Deferred Payment Plan Agreement form to the Business Office in Blasco Hall. If for some reason you do not return the form, by making the first payment of the Deferred Payment Plan, you are indicating that you accept all of the conditions of the plan.

6. There is a $35 plan fee per semester.

7. A late payment penalty of $15 will be charged for each payment not paid on or before the due date.

8. If you register prior to August 4, 2000, make sure at least 25 percent of your tuition and fees are received in the Avila College Business Office in Blasco Hall no later than August 14, 2000. Financial Aid papers, if applicable, must be signed in the Business Office during the first week of classes. The balance is payable in three equal installments due: September 29, October 31 and November 30, 2000.

9. If you register after August 4, 2000, make sure at least 25 percent of your tuition and fees are paid at the time of registration. Financial Aid papers, if applicable, must be signed in the Business Office during the first week of classes. The balance is payable in three equal installments due: September 29, October 31 and November 30, 2000.

10. Failure to remit your first payment due in the Business Office will result in cancellation of your registration. You may be reinstated by paying a reinstatement fee and completing the proper form available in the Registrar's Office. However, your original classes cannot be guaranteed.

Tuition Adjustments

First day of Fall term classes is August 28, 2000. If adding, dropping or withdrawing, the student must complete a Change of Program Form available in the Registrar's Office and must process and return the form to the Registrar's Office for the transaction to be complete. The date the form is returned to the Registrar is the date of the transaction. The time periods for the adjustments commence with the first day of classes according to the academic calendar and not the beginning date of the individual courses. Laboratory fees are not refundable.

Cancellation of Registration

Prior to the start of classes and the first seven calendar days of the semester, a cancellation of registration will result in the cancellation of all tuition and fees. A fee ($100 for full-time; $25 for part-time) will be charged. Cancellation of registration is a complete withdrawal from the college and no records will be kept.
To cancel registration, a Change of Program Form available in the Registrar's Office must be processed and returned to the Registrar's Office during the first seven days of classes.

Refund Policy

If a student withdraws, then the school or the student may be required to return some of the funds awarded to the student. The student may also be eligible for a refund of a portion of the tuition, fees, room and board paid for the semester. Avila's Refund Policy exists for calculating the refund of institutional charges. The federal "Return of Title IV Funds" formula dictates the amount of Federal Title IV aid that must be returned to the federal government by the school and the student. The federal formula is applicable to a student receiving federal aid other than Federal Work Study if that student withdraws on or before the 60% point in time in the semester. The student may also receive a refund of institutional charges through Avila's refund policy. The amount of refund of institutional charges will be the greater of the amount the school must return to federal Title IV programs or the amount determined by Avila's Refund Policy.

Withdrawal from All Classes

Tuition adjustment for students processing a complete withdrawal from the College:

- 1 through 7 calendar days 100%, withdrawal fee applies
- 8 through 14 calendar days 75%
- 15 through 21 calendar days 50%
- 22 through 28 calendar days 25%

After the 28th day, there will be no reduction of the original charges and they are due and payable.

Change in Status from Full-to Part-Time

Prior to the start of classes and the first seven calendar days of the semester, tuition will be reassessed at the part-time rate. After seven calendar days, there will be no tuition reduction, and the original charges will be due and payable. The Change of Program Form must be processed and returned to the Registrar's Office during this seven-day period.

Financial Aid Adjustment

If any tuition reduction results in an overpayment, the appropriate refund will be made following the Avila refund policies. Where federal financial aid or federally guaranteed monies are involved, the federal regulations relating to the return of title IV funds will be used. If any tuition reduction results in the student still owing Avila, it will be due and payable.

Credit Balance Returns

Credit balances are available from the Business Office on the following schedule:

Students not receiving federal assistance may request a refund at any time after the second day of classes.

Students receiving any federal assistance (Pell, SEOG, Subsidized and/or Unsubsidized Stafford Loans) will automatically receive a credit balance return on the schedule outlined below UNLESS the student has submitted a written request for Avila College to maintain a credit balance on his/her account. Credit balances resulting from these federal monies must be issued to the student by the 14th day following the beginning of class or the receipt of funds by the College (whichever occurs last). Federal Perkins Loan papers must be signed in order to be included in any credit balance

returns. Refunds for Perkins Loan proceeds will be available on the 14th day following the beginning of class or the completion of the Promissory Note by the student (whichever occurs last).

In instances where credit balances are created by funds paid from outside sources (such as business, government and banks), the money must first be received by the College in order to issue a disbursement check to the student. An authorization to bill an outside source does not create a credit balance.

Federal Stafford Loan, Federal Unsubsidized Stafford Loan and/or Perkins Loan recipients:

A. Remember: Loans of any type must be repaid whether or not you graduate or are satisfied with the education you receive. Borrow wisely!

B. For first-year, first-time undergraduate borrowers, loan proceeds will not be disbursed until 30 days have expired from the first day of classes. At that time, after class attendance and academic progress have been verified, loan checks may be endorsed by the student or wire transfers received by the College. Any refunds resulting from this occurrence will be issued on the 14th day after funds are received by the College.

C. For all other borrowers: Avila College regulations will not permit credit balances generated by these loans to be returned until classes have begun and attendance has been verified. When the loan check is endorsed or a wire transfer received before classes begin, the refund of a credit balance will be available on the 14th day following the beginning of classes. If the loan check is endorsed or a wire transfer received after the beginning of classes, the refund of a credit balance will be available on the 14th day following the receipt of the loan proceeds.

Residence Hall Refund

See the Avila College catalog for a description of the Residence Hall Refund Policy.

Appeal Policy

Students who feel their individual circumstances warrant an exception from the above-stated refund policy may appeal in writing. The appeal should include a statement of the exception being requested, an explanation as to why an exception should be granted, and appropriate materials to support the request for the exception. The appeal and supporting materials should be sent to Dr. Esther Ray Mills, Associate Vice-President for Academic Affairs, Avila College, 11901 Wornall Road, Kansas City, MO 64145.

Once all appeal materials are complete in the Dean's Office, a decision will be made within 14 calendar days.

Crediting Financial Aid Awards to Student Accounts

1. Financial Aid, including loans, must be fully processed and loan checks, or disbursing dates thereof, must be on record in the Business Office at registration time to be considered as reducing the balance due. If this is not the case, you will be responsible on the due date for the payment that is due.

2. Where loans are involved, the proceeds must be applied to any balance due. Students may call the Business Office at ext. 3700 to verify if their proceeds have arrived. A notice will be mailed to you from the Financial Aid Office when the loan proceeds are received. Credit balances on accounts will be returned as noted earlier in the section called "Credit Balance Return."

3. Registration charges are audited by Business Office personnel. Students are responsible for any balance owed due to an assessing error.

4. Federal Perkins Loan recipients must go to the Business Office and sign the loan papers before the loan will appear on their statement. The loan proceeds will be used in the calculation of the deferred payment agreement for August 2000. Loan papers not signed before the September 2000 deferred payment date will increase the amount owed on the September, October and November 2000 payments until the loan papers are signed and this could incur late payment charges.

REGISTRATION INFORMATION

Steps for Registration:

1. If you are planning to enroll in a writing or a specific mathematics course, you must either have official ACT scores (dated Jan. 1, 1995 or later) on file or you must take placement exams at Avila College.

English Placement Exam

a. If you are entering Avila College without ACT scores and you want to enroll in English 111 or 112, you must take the English placement exam before you may register.
b. There is no charge for the exam.
c. Call the Registrar's Office at ext. 2210 to make arrangements to take the exam.
d. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

Math Placement Exam

a. If you have taken the ACT since January 1995 and have an ACT math score of 20 or higher, you will be placed in MA 115, 120 or 210 by your advisor. Any student has the option of taking the current math placement exam.
b. If you are planning to enroll in MA 115 or 120 and have not taken the ACT since January 1995, you must take the math placement exam at Avila before you may register.
c. If you have previously passed Math 120 or its equivalent, you do not need to take the math placement exam.
d. There is no charge for the exam.
e. Call the Registrar's Office at ext. 2210 to make arrangements to take the exam.
f. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

2. Register in person in the Registrar's Office or use telephone registration. See the Academic Calendar on pages 4-5 for registration dates.

Methods of Registration

Being advised does not mean you are registered in any courses. Be sure all tuition, fees or other charges from previous semesters have been paid in full. You

must register with the Registrar's Office in Blasco Hall by using one of the following options:

In-Person Registration

1. Present your advising form to the Registrar's Office in Blasco Hall and request to be registered.

2. During the first four days of registration, current students may register according to classification:

First Day	Seniors and Certification Students
Second Day	Seniors, Juniors and Certification Students
Third Day	Seniors, Juniors, Sophomores and Certification Students
Fourth Day	Seniors, Juniors, Sophomores, Freshmen and Certification Students

Graduate students may register on any registration dates/times.

Students are classified by the number of credit hours completed as of the first day of registration (the number of credit hours will not include the hours currently in progress).

Seniors (96 or more hours completed)
Juniors (64-95 hours completed)
Sophomores (32-63 hours completed)
Freshmen (0-31 hours completed)

Certification students are those who have been officially accepted in either the Teacher Certification or Paralegal Certification programs. Lists of students by date of registration will be posted outside the Registrar's Office at least three weeks prior to the beginning of registration. A student may question that date in person in the Registrar's Office and, if it is found to be incorrect, have it changed ONLY IF THIS IS DONE PRIOR TO THE FIRST DAY OF REGISTRATION. After the first four days, all students may register.

See page 6 for specific dates and times.

Telephone Registration

1. Make sure your advising form is on file in the Registrar's Office in Blasco Hall.
2. Have your social security number and the department, course number and section of the class(es) in which you want to register in front of you before you call to register.
3. Call the Registrar's Office at ext. 2210 or 2209.

See page 6 for specific dates and times.

Late Registration
(see Academic Calendar for dates)

1. Late registration must be completed in person.
2. You will be charged $25 for registering late.
3. You will not be charged a late fee if you are registering for weekend intensive or Saturday classes.

Registration for Non-Degree Seeking Students

Avila College offers a special enrollment process for all students not seeking an Avila College degree. No transcript or formal application is necessary. You may register at the Registrar's Office for any course. To register for a course numbered 310 or above, students must meet with an advisor. High school juniors and seniors, home schoolers, students from other colleges as well as anyone simply wishing to enrich an educational background are encouraged to take advantage of this convenient opportunity. Students who enroll through this program are limited to a total of nine credits at Avila College before they are asked to seek formal admission.

We recommend that visiting students submit written permission from their own institution in advance of their registration at Avila in order to be sure that the course work will transfer. The following non-degree seeking students do not have to apply for admission through the Admissions Office. They can register directly by going in person to the Registrar's Office during office hours:

A. Accepted Non-Degree
B. Area Exchange
C. Continuing Education
D. Dual Enrollee (high school student)
E. Enrichment
F. Visiting

Continuing Education

Courses at Avila College may be taken for Continuing Education on a space-available basis. Since no academic credit is awarded, students are not required to meet the admission requirements of the college. A stipulation of the continuing education option is mandatory class attendance. The level of class participation for continuing education is determined by the individual instructor. A certificate from Avila College will be awarded to those who have met the continuing education requirements of the course.

Enrollment for this option begins in the Registrar's Office (Blasco Hall) during published in-person registration days and times. Enrollment in a lower division course for Continuing Education requires the appropriate prerequisites but does not require departmental approval. Enrollment in an upper-division course (course numbered 310 or above) on the Continuing Education option must have the approval of the department offering the course. A signature from a departmental representative is required. If a student withdraws from a course taken for Continuing Education, a refund will be granted according to the time frame for part-time students minus a $10 administrative fee.

Additional Registrar Information

Student Responsibility

Each student is responsible for conforming with regulations in the Avila College catalog. Therefore it is important for each student to remain currently informed throughout the period of enrollment. The primary responsibility for meeting graduation requirements rests with the student. Degree requirements are subject to change. It is the student's responsibility to be informed of applicable requirements. Faculty advisors and personnel are available to provide guidance.

Schedule Changes and Course Withdrawals (Add/Drop)

Schedule changes and course withdrawals are official when forms available in the Registrar's Office have been processed and returned to the Registrar's Office. The fee for each change is $15. There is no

fee for changes made as a result of classes canceled by the College. There is no late fee for adding a weekend intensive or Saturday class.

Attending or ceasing to attend classes does not constitute official enrollment or withdrawal. If you do not officially withdraw from a course by the published deadlines, you will receive a final grade of "F."

Registration for a class must be made before the last day indicated for entering a class. Information about weekend intensive courses is found on pages 13-15. Withdrawals from other courses must be completed prior to the dates on the Academic Calendar found on pages 4-5.

Course Cancellation

Courses listed in this schedule are subject to cancellation for insufficient enrollment. For this reason, students are encouraged to register early.

Exchange Programs

Area Exchange Program
If you enroll at Avila College, you also have access to the curricular offerings of many other colleges and universities in metropolitan Kansas City. If you are a full-time, undergraduate student (12 or more credit hours) at Avila, you may take one course per semester at another area campus at no additional tuition costs after prior certification of status by the Registrar at Avila College. This does not apply to summer sessions.
Participating institutions are Avila College, Blue Rivers Community College, Central Missouri State University, Kansas City Art Institute, Longview Community College, Maple Woods Community College, Park University, Penn Valley Community College, Rockhurst University and University of Missouri-Kansas City. Participation is subject to change at any time.

Carondelet Colleges Exchange Program
See Registrar for details.

FALL 2000 COURSE INFORMATION

Abbreviations
M = Monday
T = Tuesday
W = Wednesday
R = Thursday
F = Friday
S = Saturday
ARR = Arranged
TBA= To be announced
Students will meet on a one-to-one basis with a particular instructor.
O/C = Class meets off campus.

Cross-Listed Courses
Some courses are offered for credit by more than one department. Be sure you register only for the department under which you wish your credit recorded on your permanent academic record.

Course Numbers

091 - 099	Skills courses (will not count toward graduation)
101 - 199	Introductory courses
201 - 299	More advanced introductory courses; may have prerequisites
310 - 449	Upper-division courses open to all students
451 - 499	Upper-division courses open to majors/minors
501 - 599	Pre-graduate courses
601 - 699	Graduate courses

Meets Core
1) Beginning Fall 1993, core courses are identified as meeting core (Level I, Level II, Level III and Level IV).
2) A course with this designation will be accepted to meet core requirements.
3) A complete listing of core courses is found in the Avila College Catalog.
4) Students should check with their advisors for the specific requirements and/or read the materials in the Avila catalog for the year they began their enrollment at Avila.

Communication Intensive Courses
Courses designated with a "C" immediately following the course number meet the Communication Intensive requirement.

Prerequisites
Students are responsible for ensuring they have the necessary prerequisites for classes in which they enroll.

GRADING POLICY, TRANSCRIPTS & PUBLICATION OF STUDENT INFORMATION

Grading System

Grade Points Per Semester Hour	
A - Superior	4
B - Above Average	3
C - Average	2
D - Below Average	1
F - Failing	0

W - Withdrawal
Withdrawal prior to the 11th week of semester-long classes. For shorter courses, see pages 14-15.

AU - Audit
Courses may be taken for audit with approval of the instructor. Students may change a credit course to audit prior to the 11th week of classes; students may also change an audit course to credit with the permission of the instructor prior to the SECOND week of classes. Students auditing a course are required to meet the attendance and participation requirements of the course. If the requirements are not met, students will be withdrawn from the course by the instructor. A final grade of "AU" is recorded on the transcript.

CR/NC - Credit/No Credit
A grade of CR (Credit) indicates that a student has successfully fulfilled all the requirements of a course. This option must be contracted during the first week of a semester-long course. A grade of CR/NC may not be subsequently converted to a standard letter grade. A student may choose up to 12 credit hours for this grading option excluding those hours designated by the department as Credit/No Credit. For weekend intensive courses, see page 13-15.

I - Incomplete
The student and instructor must complete the Incomplete Grade Contract prior to

end of the course. Contracts are available in the Registrar's Office. Course work required for a grade must be completed within six weeks after the close of a session unless a shorter time is stipulated by the instructor; if not, the Incomplete will be changed to a grade of "F." For additional information, please call the Registrar's Office.

GPA - Grade Point Average
The GPA is obtained by dividing the total number of grade points by the total number of semester hours, including transfer credits, but excluding grading assessments of W, AU, CR/NC and I. Transcript letter grades may be assigned with + or -, but grade points will reflect only the letter grade in computation of the GPA. All grades for courses retaken will be displayed on the transcript, but only the most recent grade will be averaged into the GPA.

Grade Reports
Grades will be mailed to the student's permanent address. Grades will not be released over the telephone or in the Registrar's Office.

Transcripts
Students who have satisfied all financial obligations to the College are entitled to transcripts of their academic records. Due to the confidential nature of a student's record, transcripts are issued only upon written authorization of the student concerned. Telephone requests will not be accepted. Written requests should be directed to the Office of the Registrar. Official transcripts are forward directly by mail to other institutions. They bear the Avila College seal and the signature of the Registrar. Unofficial transcripts are issued to the student for personal use. The fee for each transcript is $2, payable in advance. Please allow at least 24 hours to process the request for transcripts.

Publication of Student Information
Avila College will release the following information regarding a student (unless the student states in writing that no information is to be released about him/her): That the student is enrolled (full or part-time status is NOT released) The name and major of a student for the Honors Program Booklet, Commencement Booklet and Honors Convocation Booklet, Hometown Newspaper when an academic honor is received.

Avila College will NOT release the address or telephone number of a student to any outside source or to any college personnel who does not have a legitimate reason for receiving such information.

KEY OFFICES, HOURS & CONTACT INFORMATION

The following offices are open Monday - Friday from 8 a.m. - 5 p.m.: Admissions, Athletic Office, Business Office, Financial Aid, Registrar, Residence Life, Student Affairs, Student Life, Student Resource Center.

Admissions Office
Blasco Hall, upper floor, ext. 3500

Bookstore
Marian Center, lower level, ext. 2230. The campus bookstore meets students' needs for texts, supplies and also sells gift items. The bookstore also operates the campus Lost & Found Department.

Hours for Fall 2000

August 1-11	10 a.m. - 4 p.m.
August 14-17	10 a.m. - 6 p.m.
August 18	10 a.m. - 4 p.m.
August 21-24	10 a.m. - 6 p.m.
August 25	10 a.m. - 4 p.m.
September 1	8:30 a.m. - 6:15 p.m.
September 4	CLOSED
September 5 through end of semester:	
Mon. & Weds.	8:30 a.m. - 6 p.m.
Tues., Thurs. & Fri.	8:30 a.m. - 4 p.m.

Book Return Policy
If a student drops or changes a course, the text may be returned under the following conditions:

1. Return must be accompanied by register receipt, change of class sheet or withdrawal slip from Registrar's Office.
2. Books must be in absolutely new condition.
3. Any mark or name in a book makes it a used book, and only 50% of the new price will be paid.
4. Returns for full credit are allowed within the first three weeks of each semester. After three weeks, the book will be bought back at the Used Book Company price.
5. Used books are bought back during the school year except the first two weeks of the Fall and Spring semesters.

Business Office
Blasco Hall, ground floor, ext. 3700

Campus Security
Available through a pager at 840-1815. A campus safety officer is available Monday-Friday, 1-9 p.m. at ext. 2349.

1. Two campus buildings are open until 11 p.m. with staff and phone access: Marian Center and Hooley-Bundschu Library.
2. Evening Campus Security can be reached by calling 840-1815 and leaving a message describing the situation and your location. An officer will respond ASAP.
3. Avila security officers (Jackson County Deputy Sheriffs) are fully empowered to serve you and your security needs.
4. All campus crimes or incidents must be reported to the Vice-President and Dean for Student Affairs at ext. 2228 or 2260.
5. In case of emergencies, never hesitate to call 911. Campus phones dial 9-911.

Computers for Student Use
The computer lab is available in the library during the hours that the library is open (Lab closes 15 minutes prior to the library). In the library computer lab, students have access to PCs with Microsoft Office, internet, and other academically related applications as well as email. Macintosh computers are also available.

Dining Hall

All students and visitors are invited to eat in Avila's dining hall or snack bar in Marian Center.

Dining Hall (Upper Marian Center)

M - F	7:30 - 9 a.m.	Breakfast
M - F	11:30 a.m. - 1 p.m.	Lunch
M - R	5 - 6:15 p.m.	Dinner
F	5 - 6 p.m.	Dinner
Sat.	8 - 9 a.m.	Breakfast
	12 - 1 p.m.	Lunch
	5 - 6 p.m.	Dinner
Sun.	8 - 9 a.m.	Continental Breakfast
	11:30 a.m. - 1 p.m.	Brunch
	5 - 6 p.m.	Dinner

Snack Bar (Lower Marian Center)

M - R	7:30 a.m. - 8 p.m.
F	7:30 a.m. - 2 p.m.

Financial Aid

Blasco Hall, upper floor, ext. 3600

Library

Hooley-Bundschu Library, ext. 2221

The Hooley-Bundschu Library is the information resource center for the campus. It houses a collection of over 70,000 books, a current subscription list of 500 periodicals and newspapers, videotapes, CD-ROMS and the entire ERIC document collection on Microfiche. As a member of the Kansas City Library Consortium, the library shares its online catalog, allowing direct patron borrowing from 25 local academic, public and school libraries. Library computers give students access to the Internet and the Local Area Network. Students are invited to visit the library's web page at: www.avila.edu/resources/library.htm.

Hours for Fall 2000

Mon. - Thurs.	8 a.m. - 11 p.m.
Fri.	8 a.m. - 6 p.m.
Sat.	11 a.m. - 6 p.m.
Sun.	3 p.m. - 11 p.m.

Registrar

Blasco Hall, upper floor, ext. 2210

Residence Life

Marian Center, ext. 2260

Student Affairs

Avila is as rewarding outside the classroom as inside. Avila's Student Affairs Division enhances the academic experience through a variety of offices, programs and services. For further information, call the extension listed for each program.

Athletic Program

Avila offers intercollegiate competition for women in volleyball, soccer, basketball and softball; and for men in soccer, basketball, baseball and football. Football will be a club sport in Fall 2000 and a varsity sport in Fall 2001. Additionally, a spirit squad is sponsored. The Eagles belong to the Midlands Collegiate Athletic Conference and are assigned to the Great Plains Region of the National Association of Intercollegiate Athletics (NAIA). Avila students, faculty, and staff receive free admission to all home athletic contests. For assistance, call ext. 2234.

Campus Ministry Program

This program views the development and exploration of spiritual values as an important part of the total experience at Avila and sponsors activities such as liturgical celebrations, interfaith services, social justice awareness, volunteer services, scripture and prayer groups, retreat experiences, and individual counseling and spiritual direction. All members of the Avila community are invited to participate in campus ministry programs regardless of religious preference. Call ext. 2423.

Career Services

Among the services provided are off-campus job postings, job vacancy notices, and career-related personality assessments, selection of college major and career, annual Employer Fair and Interview Day, computer-based career exploration program, newsletters, as well as assistance with resumes, cover letters, job search strategies and contacts and interview skills. Call ext. 2266 for an appointment.

Child Care Center

Hours are Monday through Friday from 7:30 a.m. - 5:30 p.m. The center, located in Hodes Education Center, Room 719, serves children ages two and a half through six (must be toilet trained). Cost is $3 per hour per child, $2 for each additional child per family. Days of service closely coincide with the academic calendar for both fall and spring semesters. For information, call ext. 2268 or 2276.

College Skills Coordinator

To ensure student success, Avila encourages students to meet with the College Skills Coordinator for support and advice on how to increase academic success. Together they explore issues such as time management, note and test taking, study strategies and others. Call the Student Resource Center at ext. 2266.

Counselor, Licensed Personal

Located in lower Blasco Hall in the Student Resource Center, a licensed counselor provides assessments, personal counseling and referrals for current Avila students free of charge. Schedule appointments by calling the Student Resource Center at ext. 2266.

Disabled Student Services

Avila welcomes students with physical or mental challenges who can be successful learners and contributors to the college community. To apply for accommodation in your learning environment (curricular or co-curricular), please complete a Request for Accommodation Form, available from the Office of the Vice President for Student Affairs in Marian Center. The

Vice President and Dean for Student Affairs welcomes questions, issues or concerns. Call ext. 2227.

Health and Child Services
Located in lower Carondelet Hall and accessible through the tunnel from Marian Center, the nurse-directed health center is staffed by a registered nurse and offers free health services to students, including minor illness/ injury assessment and treatment, non-prescriptive medications and medical supplies, referrals to health care agencies or providers, student health insurance information and health counseling either on an individual basis or through group programs. Information about the Child Care Center and Montessori School is also available from this office. Call ext. 2268.

Montessori School
Located in Hodes Education Center, Rooms 715-716, the school provides schooling for children ages 3 - 6, including kindergarten. Options are available in both full- and half-day sessions, between the hours of 9 a.m. - 3 p.m. Sessions are taught by certified Montessori teachers. Days of service closely coincide with the academic calendar for fall and spring semesters. Before and after school care are available through Avila Child Care Center. For further information, call ext. 2268 or 2276.

New Student Orientation
Orientation is held prior to the start of the fall and spring semesters and gives students a chance to learn about Avila. Students will also have the opportunity to meet and interact with other new Avila students, faculty and staff. Information regarding specific dates and times for New Student Orientation will be sent prior to the start of a student's first semester at Avila. For assistance, call ext. 2354.

Residence Life Program
This program enables students to join a special "community of learners". Residential facilities consist of two modern air-conditioned residence halls. Each hall has twin bedrooms for 126 students, lounge facilities, study areas, cable T.V., kitchenettes, computer accessibility and a baby grand piano. For assistance, call ext. 2260.

Student Activities
Avila supports over 20 organizations that sponsor activities such as social events, entertainment, speakers, trips, recreation, films, academic-related clubs, and student government. Call ext. 2226.

Student Identification Card
Full and part-time students need to obtain photo i.d. cards from the Student Life Office in Marian Center during the first month of classes (specific times to be posted). Non-photo i.d. cards may be obtained from Student Life or the Business Office at any time.

Student Life Handbook
The handbook is the source for all service, activity opportunities and policy statements. The Student Code of Conduct that governs all student behavior should be read by each applicant to the College. Handbooks are available from the Student Affairs and Student Life Offices in Marian Center. For assistance, call ext. 2260.

Student Resource Center (SRC)
The Student Resource Center offers career services as well as assistance with "major" selection, personal counseling, English as a Second Language, academic success counseling, and peer tutoring. Hours: Monday through Friday, 8 a.m. - 5 p.m. and by appointment. Located in Lower Blasco Hall. Call ext. 2266. Internet: SRC@mail.Avila.edu

Tutors
The Student Resource Center provides peer tutoring in math, chemistry, English and writing. To schedule an appointment, stop by the SRC in lower Blasco or call ext. 2266. (Peer tutoring in other subject areas is provided directly through academic departments.)

Wellness, Recreation and Intramural
Available to all students, faculty and staff of Avila College. Programming is designed to promote wellness and physical fitness. Programs offered include wellness forums, classes and activities, informal recreation, and intramural competition. For assistance, call ext. 2268.

Accounting

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
AC–201–10	Principles of Accounting I TR 11:00 AM–12:15 PM	3.00 Bannie Givens	Y WHI 507
AC–201–20	Principles of Accounting I W 6:00 PM–8:40 PM	3.00 Staff	Y ORI 212
AC–250–10	Accounting Issues TR 1:00 PM–2:15 PM	3.00 Bonnie Givens	Y WHI 507
AC–355–20	Cost Accounting T 6:00 PM–8:40 PM	3.00 Doris Frede	Y ORI 212
AC–361–20	Intermediate Accounting I R 6:00 PM–8:40 PM	3.00 Doris Frede	Y ORI 103
AC–451C–10	Tax Accounting I TR 11:00 AM–12:15 PM	3.00 Doris Frede	Y WHI 508
AC–460–20	Advanced Accounting M 6:00 PM–8:40 PM	3.00 Bonnie Givens	Y ORI 212

Art

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
AR–110–10 Level II	Intraduction to Art TR 4:00 PM–5:15 PM	3.00 Lisa Sugimoto	$10 DAL 820
AR–110–40 Level II	Intro to Art: Gallery Tours F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 9/22-23, 10/27-28, 11/10-11	3.00 Marci Aylward	$10 DAL 800
AR–111–10	Beginning Drawing TR 10:00 AM–12:45 PM	3.00 Marci Aylward	$30 DAL 816
AR–117–10	Twa-Dimensianal Design TR 1:00 PM–3:45 PM	3.00 Lisa Sugimota	$25 DAL 811
AR–119–20	Three-Dimensional Design TR 6:00 PM–8:30 PM	3.00 Lisa Sugimoto	$30 DAL 811
AR–221–10	Beginning Photography W 4:00 PM–8:00 PM	3.00 K. Mendenhall	$50 DAL 812
AR–231–20	Beginning Ceramics R 6:00 PM–10:00 PM	3.00 Tam Creamer	$50 DAL 813
AR–245–10	Typography MW 10:00 AM–12:45 PM	3.00 Susan Lawlor	Y $30 DAL 817
AR–251–20	History of Art Therapy M 6:00 PM–7:40 PM	2.00 Staff	Y ORI 206
AR–271–20	Mac: Desktop Publishing M 6:00 PM–8:40 PM	3.00 Roger Hunt	$25 ORI 105
AR–273–20	Mac: Photoshop T 6:00 PM–8:40 PM	3.00 Jeremy Wilkinsan	$25 ORI 105
AR–332–50	Intermediate Ceramics	3.00 Tom Creamer	Y $50 ARR
AR–447C–10	Publication Design TR 10:00 AM–12:45 PM	3.00 Susan Lawlor	Y $30 DAL 817
AR–495–50	Internship	3.00 Susan Lawlor	ARR

Biology

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
BI–110–20 Level II	Principles of Biology w/Lab MW 6:00 PM–7:15 PM MW 7:30 PM–8:45 PM (Lab)	4.00 Staff	$60 ORI 109
BI–111–10 Level II	General Biology w/Lab MWF 11:00 AM–11:50 AM * You must choose one af the labs listed below.	4.00 Staff	$60 ORI 205
BI–111–11	General Biology Lab #1 M 1:30 PM–4:20 PM	0.00 Staff	ORI 214
BI–111–12	General Biolagy Lab #2 W 1:30 PM–4:20 PM	0.00 Staff	ORI 215
BI–211–10	Zoology w/Lab TR 10 AM-11:15 AM TR 8:00 AM–9:15 AM	4.00 Robert Powell	Y $60 ORI 207 ORI 109
BI–220–10	Human Anatomy/Physiology w/Lab MWF 9:00 AM–10:10 AM MF 1:00 PM–3:50 PM	6.00 Greg Fitch	Y $60 ORI 215
BI–250–10	General Microbiology w/Lab MWF 8:00 AM–8:50 AM W 1:30 PM–3:20 PM	4.00 Melissa Daggett	Y $60 ORI 211 ORI 214
BI–330–10	Comp Chordate Anatomy w/Lab TR 9:30 AM–10:45 AM MWF 1:00 PM–2:50 PM	5.00 Robert Pawell	Y $60 ORI 207 ORI 109
BI–496–50	Biolagy Research	1.00-6.00 Staff	Y $60 ARR
BI–497C–10	Research I T 4:00 PM–4:50 PM	1.00-2.00 Linda Cleveland	Y $60 ORI 212
BI–498C–10	Research II T 4:00 PM–4:50 PM	1.00-2.00 Linda Cleveland	Y $60 ORI 212

Business

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
BU–110C–10	Understanding Computers: Win MW 10:30 AM–11:45 AM	3.00 Patrick Kopp	ORI 102/106
BU–110C–11	Understanding Camputers: Win TR 9:30 AM–10:45 AM	3.00 Patrick Kopp	ORI 102/106
BU–110C–12	Understanding Camputers: Win MW 2:00 PM–3:15 PM	3.00 Patrick Kopp	ORI 102/106
BU–110C–20	Understanding Computers: Win R 6:00 PM–8:40 PM	3.00 Staff	ORI 102/106
BU–305–10 Level II	Legal Aspects of Business I TR 9:30 AM–10:45 AM	3.00 Judy Gibbs	WHI 507
BU–310–20	Marketing M 6:00 PM–8:40 PM	3.00 Brian Buckler	Y ORI 205
BU–313–10	Promotian Strategy TR 1:00 PM–2:15 PM	3.00 Wendy Acker	Y WHI 505
BU–321–10	Management MW 12:30 PM–1:45 PM	3.00 A.J. Lutz	Y WHI 507
BU–322C–20	Org Behavior & Developmt T 6:00 PM–8:40 PM	3.00 A.J. Lutz	Y ORI 202
BU–330C–10	Finance MW 12:30 PM–1:45 PM	3.00 Rabert Gay	Y WHI 506
BU–340C–10	Business Communications MW 10:30 AM–11:45 AM	3.00 A.J. Lutz	Y WHI 507
BU–347–20	Internatianal Business Law T 6:00 PM–8:40 PM	3.00 Judy Gibbs	Y ORI 204
BU–411–20	Internatianal Marketing W 6:00 PM–8:40 PM	3.00 Staff	Y BOR 420
BU–412–20	Services Marketing T 6:00 PM–8:40 PM	3.00 Wendy Acker	Y ORI 206
BU–417C–10	Marketing Research TR 9:30 AM–10:45 AM	3.00 Brian Buckler	Y WHI 506
BU–435C–20	Financial Policy W 6:00 PM–8:40 PM	3.00 Staff	Y ORI 102
BU–499C–20	Business Policy M 6:00 PM–8:40 PM	3.00 Robert Gay	Y ORI 211

Graduate Courses for Master of Business Administration (MBA)

The fallowing MBA courses meet: 9/4 – 11/17

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
AC–501–25	Financial Accounting T 6:00 PM–9:20 PM	3.00 Staff	Y WHI 507
BU–505–25	Business Legislation R 6:00 PM–9:20 PM	3.00 Staff	WHI 505
BU–613–25	Promotion Management R 6:00 PM–9:20 PM	3.00 Staff	Y WHI 507

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
8U-615-25	Marketing Strategy W 6:00 PM-9:20 PM	3.00 Brian Buckler	Y BOR 402
8U-637-25	International Finance T 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
8U-664-25	Seminar in Mgmt Info Systems T 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
8U-671-25	Health Care Systems M 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
8U-699-25	Org Policy & Strategy W 6:00 PM-9:20 PM	3.00 Robert Gay	Y WHI 505
EC-501-25	Economic Concepts M 6:00 PM-9:20 PM	3.00 Staff	 WHI 507
EC-541-25	Quantitative Analysis W 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
EC-612-25	Managerial Economics M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505

Chemistry

CH-115-10 Level II	Molecules That Matter w/Lab MWF 8:00 AM-8:50 AM W 1:30 PM-3:20 PM	4.00 Larry Sullivan	 ORI 212 ORI 213	$60
CH-131-10 Level II	General Chemistry I w/Lab MWF 8:00 AM-8:50 AM * You must choose one of the labs listed below.	4.00 Mark Seelbinder	Y ORI 204	$60
CH-131-11 Level II	General Chemistry I w/Lab MWF 9:00 AM-9:50 AM * You must choose one of the labs listed below.	4.00 Mark Seelbinder	Y ORI 204	$60
CH-131-12	General Chemistry I Lab #1 W 1:30 PM-4:20 PM	0.00 Mark Seelbinder	 ORI 216	
CH-131-13	General Chemistry I Lab #2 T 12:30 PM-3:20 PM	0.00 Mark Seelbinder	 ORI 216	
CH-131-14	General Chemistry I Lab #3 R 12:30 PM-3:20 PM	0.00 Mark Seelbinder	 ORI 216	
CH-216-10	Organic Chemistry I w/Lab MWF 10:00 AM-10:50 AM R 12:45 PM-5:45 PM	5.00 Linda Cleveland	Y ORI 202 ORI 213	$60
CH-341C-10	Biochemistry I TR 11:00 AM-12:15 PM	3.00 Linda Cleveland	Y ORI 212	
CH-480-50	Chemistry Seminar	1.00 Larry Sullivan	 ARR	
CH-497C-10	Research I T 4:00 PM-4:50 PM	1.00-2.00 Linda Cleveland	Y ORI 212	$60
CH-498C-10	Research II T 4:00 PM-4:50 PM	1.00-2.00 Linda Cleveland	Y ORI 212	$60

Communication

CO-110-10 Level I	Fundamentals of Communication MW 10:30 AM-11:45 AM	 Staff	3.00 DAL 820	
CO-110-11 Level I	Fundamentals of Communication MW 2:00 PM-3:15 PM	 Staff	3.00 DAL 820	
CO-110-12 Level I	Fundamentals of Communication TR 9:30 AM-10:45 AM	 Staff	3.00 DAL 820	
CO-110-13 Level I	Fundamentals of Communication TR 1:00 PM-2:15 PM	 Staff	3.00 WHI 508	
CO-110-40 Level I	Fundamentals of Communication F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/29-30,10/20-21,11/17-18	 Steve Iliff	3.00 DAL 820	
CO-125C-20	Introduction to Journalism R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 105	
CO-182-10	Survey of Film II T 1:00 PM-3:40 PM	3.00 Datty Hamilton	 DAL 800	$20
CO-212C-10 Level II	Conflict Resolution R 1:00 PM-3:40 PM	3.00 Steve Iliff	 DAL 800	
CO-223-20	Media Production T 6:00 PM-8:40 PM	3.00 Staff	 DAL 800	$40
CO-225C-10 Level II	Mass Media & Society TR 9:30 AM-10:45 AM	3.00 Datty Hamilton	 DAL 800	
CO-235-10	Principles of Advertising MW 10:30 AM-11:45 AM	3.00 Staff	 DAL 800	
CO-317-10	Promotional Writing MW 12:30 PM-1:45 PM	3.00 Staff	 DAL 800	
CO-327-10	Video Production F 10:00 AM-12:40 PM	3.00 Ben Meade	 DAL 800	$40
CO-380-40	Itolion Cinema F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/8-9	1.00 Ben Meade	 DAL 800	$10
CO-380-41	TV Commercials F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/10-11	1.00 Karl Yehle	 ORI 211	
CO-380-42	American Motion Pictures F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/17-18	1.00 Gerald Butters	 DAL 800	
CO-384-10	Competitive Debate M 3:30 PM-4:45 PM	1.00 Pennack-Delgado	 DAL 820	
CO-385-50	Journalism Practicum	1.00 Steve Iliff	Y ARR	
CO-391C-10	Communication Theory TR 11:00 AM-12:15 PM	3.00 Steve Iliff	Y DAL 800	
CO-425-20	Intermediate Production W 6:00 PM-8:40 PM	3.00 Ben Meade	Y DAL 800	$40
CO-485-10	TV Studio Practicum F 1:00 PM - 3:00 PM	3.00 Ben Meade	Y DAL TV	
CO-485-50	Journalism Practicum	3.00 Steve Iliff	Y ARR	
CO-495-50	Internship	3.00 Datty Hamilton	Y ARR	

Computer Science

CS-110C-10	Understanding Computers: Win MW 10:30 AM-11:45 AM	3.00 Patrick Kapp	 ORI 102/106	
CS-110C-11	Understanding Computers: Win TR 9:30 AM-10:45 AM	3.00 Patrick Kapp	 ORI 102/106	
CS-110C-12	Understanding Computers: Win MW 2:00 PM-3:15 PM	3.00 Patrick Kapp	 ORI 102/106	
CS-110C-20	Understanding Computers: Win R 6:00 PM-8:40 PM	3.00 Staff	 ORI 102/106	
CS-160-10	Visual Basic TR 1:00 PM-2:15 PM	3.00 Patrick Kapp	Y ORI 102/106	
CS-180-40	PC Repair & Upgrade F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM 11/17-18	1.00 Staff	 ORI 212	
CS-230-20	Cobol Programming I M 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106	
CS-271-20	Mac: Desktop Publishing M 6:00 PM-8:40 PM	3.00 Roger Hunt	 ORI 105	$25
CS-273-20	Mac: Photoshop T 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	 ORI 105	$25
CS-380-20	Visual Java Using Swing T 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106	

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
CS–380–40	Web Page Design F 6:00 PM–10:00 PM S 8:00 AM–5:00 PM 9/15-16, 9/29-30, 10/20-21	3.00 Patrick Kopp	ORI 106

Economics

EC–195–10 Level II	Survey of Economics TR 11:00 AM–12:15 PM	3.00 John Shoenhair	ORI 204
EC–201C–10 Level II	Principles of Economics I MW 12:30 PM–1:45 PM	3.00 John Shoenhoir	Y WHI 508
EC–202C–20	Principles of Economics II W 6:00 PM–8:40 PM	3.00 Stoff	Y ORI 204
EC–240–10	Statistical Anolysis MW 2:00 PM–3:15 PM	3.00 Jahn Shaenhoir	Y WHI 508
EC–241–20	Quantitative Analysis R 6:00 PM–8:40 PM	3.00 Ray Hartan	Y ORI 212
EC–361–20	Money & Banking R 6:00 PM–8:40 PM	3.00 John Shoenhair	Y ORI 204

Education

ED–101–10	Strategies for Academic Success MW 9:00 AM–10:15 AM	Sue Fronklin	3.00 WHI 507
ED–101–11	Strategies for Academic Success TR 1:00 PM–2:15 PM	Sue Fronklin	3.00 ORI 212
ED–185–10	Practicum W 4:30 PM–5:45 PM	3.00 West/Angotti	BOR 423
	* This course requires 1 day each week for classroom observation.		
ED–212–20	PE/Health Education W 6:00 PM–8:40 PM	3.00 Stoff	ORI 205
ED–230C–10	Children's Literature TR 1:00 PM–2:15 PM	3.00 Laura Sloan	HOD 704
ED–245–10	Tests & Measurements MW 12:30 PM–1:45 PM	3.00 Fred Geer	HOD 704
ED–287C–10	Educational Foundations MW 9:00 AM–10:15 AM	3.00 Reulon Levin	Y DAL 820
ED–310–10	General Methods: Elementary MW 10:30 AM–11:45 AM	3.00 Karen Gorber	Y HOD 704
ED–312–10	General Methods: Middle MW 10:30 AM–11:45 AM	3.00 Karen Gorber	Y HOD 704
ED–315–10	General Methods: Secondary MW 10:30 AM–11:45 AM	3.00 Karen Gorber	Y HOD 704
ED–320–30	Microcomputers in Education S 8:30 AM–3:30 PM 9/9 & 23, 10/7 & 28, 11/11, 12/2	3.00 Paul Kelly	ORI 102/105/106
ED–327C–10	Reading/Language Arts MW 2:00 PM–3:15 PM R 2:30 PM–4:30 PM	5.00 Sue McColley	Y HOD 704
ED–337–10	General Methods II TR 11:00 AM–12:15 PM	3.00 Reulon Levin	Y HOD 704
ED–340–20	Elem/Middle Science Methods M 6:00 PM–7:40 PM	2.00 Connie Tiehen	Y ORI 103
ED–353–10	Analysis/Character Cross-Cat MW R 9:00 AM–10:15 AM	4.00 Sue McColley	Y HOD 704
ED–366–40	Parent Conferencing: Sec F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 11/3-4	1.00 Stoff	ORI 204
ED–370–10	Assess/Rem Reading Prob. MW 2:00 PM–3:15 PM	3.00 Karen Garber	Y WHI 505
	* This course must be taken concurrently with ED 385.		
ED–375–10	Reading in Content Area TR 1:00 PM–2:15 PM	3.00 Karen Gorber	Y WHI 506
ED–381–40	Health/Safety Issues in Schools F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 10/20-21, (Education Majors Only)	1.00 Carol Frevert	$50 ORI 204
ED–385–10	Reading Practicum T 3:00 PM–5:00 PM	2.00 Karen Gorber	Y WHI 505
ED–417–10	Behavior Mgmt: Elem/Middle F 9:00 AM–11:40 AM	3.00 Fred Geer	HOD 704
ED–419–10	Behavior Management: Sec F 9:00 AM–11:40 AM	3.00 Fred Geer	HOD 704
ED–453–50	Middle School Teacher Skills	3.00 Cindy Ellis	Y ARR
ED–455–50	Special Methods: Elem Art	2.00 Stoff	Y ARR
ED–455–51	Special Methods: Sec Art	2.00 Stoff	Y ARR
ED–455–52	Special Methods: Math	2.00 Richard E. Wilson	Y ARR
ED–455–53	Special Methods: Business	2.00 Perri LaTerza	Y ARR
ED–455–54	Special Methods: English	2.00 Judith Roberts	Y ARR
ED–455–55	Special Methods: Social Studies	2.00 Nancy Damron	Y ARR
ED–455–56	Special Methods: Speech/Theater	2.00 Phil Kinen	Y ARR
ED–494–10	Student Teaching Seminar R 4:30 PM–6:00 PM	1.00 Ann West	Y ORI 101
	* This course must be taken with ED 495, Student Teaching.		
ED–495C–50	Student Teaching: Elementary One Placement: 10 Weeks	7.00 Laura Sloan	Y $100 ARR
ED–495C–51	Student Teaching: Secondary One Placement: 10 Weeks	7.00 Laura Sloan	Y $100 ARR
ED–495C–52	Student Teaching: Elementary Two Placements: 8 Weeks	7.00 Laura Sloan	Y $82 ARR
ED–495C–53	Student Teaching: Secondary Two Placements: 8 Weeks	8.00 Laura Slaan	Y $82 ARR
ED–495C–54	Student Teaching: Special Ed Two Placements: 8 Weeks	8.00 Laura Sloan	Y $82 ARR
ED–495C–55	Student Teaching: Elementary One Placement: 12 Weeks	9.00 Laura Sloan	Y $120 ARR
ED–495C–56	Student Teaching: Secondary One Placement: 12 Weeks	9.00 Laura Slaan	Y $120 ARR
ED–495C–57	Student Teaching: Middle One Placement: 12 Weeks	9.00 Laura Sloan	Y $120 ARR

Graduate Courses in Education

The following courses meet for the entire semester: 8/28 – 12/15

ED–517–10	Behavior Mgmt: Elem/Middle F 9:00 AM–11:40 AM	3.00 Fred Geer	HOD 704
ED–519–10	Behavior Management: Sec F 9:00 AM–11:40 AM	3.00 Fred Geer	HOD 704
ED–575–10	Reading in Content Area TR 1:00 PM–2:15 PM	3.00 Karen Garber	WHI 506
ED–594–10	Student Teach/Internship Seminar R 4:30 PM–6:00 PM	Ann West	1.00 ORI 101
	* This course must be taken with ED 595 or ED 596.		
ED–595–50	Student Teaching	7.00 Ann West	Y $82 ARR

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED–596–50	Internship	7.00 Ann West	Y $82 ARR
ED- 685-10	Meth/Curr Crass-Cat M 4:30 PM-7:00 PM	4.00 Cannie Sanders	BOR 420
ED-663-20	Educatianal Assessment M 7:30 PM-9:30 PM	3.00 Staff	BOR 420
The fallawing caurses meet: 8/29 – 9/26			
ED–521–20	Develapmental Psychalagy T 5:30 PM–9:30 PM	2.00 Sue McCalley	BOR 420
ED–585–50	Practicum	2.00 Deana Angatti	ARR
ED–612–20	Measurement & Assessment T 5:30 PM–9:30 PM	3.00 Fred Geer	BOR 423
The fallawing caurses meet: 10/3 – 11/7			
ED–535–20	Py af Exceptianal Child T 5:30 PM–9:30 PM * Caurse will nat meet 10/31.	3.00 Fred Geer	BOR 420
ED–617–20	Advanced Behaviar Management T 5:30 PM–9:30 PM * Caurse will nat meet 10/31.	Sue McCalley	3.00 BOR 423
The fallawing caurses meet: 11/14 – 12/12			
ED–587–20	Educatianal Faundatians T 5:30 PM–9:30 PM	3.00 Reulan Levin	BOR 420
The fallawing caurses meet an the dates indicated:			
ED–520–30	Micracamputers in Educatian S 8:30 AM–3:30 PM 9/9 & 23, 10/7 & 28, 11/11, 12/2	3.00 Paul Kelly	ORI 102/105/106
ED–581–40	Health/Safety Issues in Schools F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 10/20-21 (Educatian Majars Only)	1.00 Caral Frevert	$50 ORI 204
ED–680–40	Creating Brain-Based Classraam F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 11/10-11	H. Rimmerman	1.00 ORI 204

English as a Second Language

EL–041–50	Grammar & Writing	3.00 Staff	Y ARR
EL–051–50	Speaking, Listening & Reading	3.00 Staff	Y ARR
EL–061–10	Speaking & Listening MTWRF 11:00 AM–11:50 AM	3.00 Staff	Y WHI 505
EL–062–10	Speaking & Listening MTWRF 11:00 AM–11:50 AM	3.00 Staff	Y WHI 506
EL–063–10	Speaking & Listening MTWRF 11:00 AM–11:50 AM	3.00 Staff	Y ORI 103
EL–071–10	Reading & Vacabulary MTWRF 1:00 PM–1:50 PM	3.00 Staff	Y ORI 201
EL–072–10	Reading & Vacabulary MTWRF 1:00 PM–1:50 PM	3.00 Staff	Y ORI 103
EL–073–10	Reading & Vacabulary MTWRF 1:00 PM–1:50 PM	3.00 Staff	Y ORI 203
EL–081–10	Grammar MTWRF 9:00 AM–9:50 AM	3.00 Staff	Y ORI 103
EL–082–10	Grammar MTWRF 9:00 AM–9:50 AM	3.00 Staff	Y WHI 508
EL–091–10	Writing MTWRF 10:00 AM–10:50 AM	3.00 Staff	Y WHI 505
EL–092–10	Writing MTWRF 10:00 AM–10:50 AM	3.00 Staff	Y WHI 508
EL–093–10	Writing MTWRF 10:00 AM–10:50 AM	3.00 Staff	Y ORI 103

English

EN–095–10	Fundamentals af Writing MWF 8:00 AM–8:50 AM	3.00 Staff	BOR 401
EN–095–11	Fundamentals af Writing MWF 9:00 AM–9:50 AM	3.00 Staff	BOR 401
EN–111–10 Level I	Campasitian I: Windaws MW 9:00 AM–10:15 AM	3.00 Staff	Y ORI 102/106
EN–111–11 Level I	Campasitian I: Windaws TR 8:00 AM–9:15 AM	3.00 Staff	Y ORI 102/106
EN–111–12 Level I	Campasition I: Windaws TR 11:00 AM–12:15 PM	3.00 Staff	Y ORI 102/106
EN–111–13 Level I	Campasitian I: Windaws TR 2:30 PM–3:45 PM	3.00 Staff	Y ORI 102/106
EN–112–10 Level I	Campasitian II MW 9:00 AM–10:15 AM	3.00 Stanley Banks	Y BOR 402
EN–112–11 Level I	Campasitian II TR 1:00 PM–2:15 PM	3.00 Staff	Y BOR 401
EN–235–10	Playwriting TR 11:00 AM–12:15 PM	3.00 Stanley Banks	Y BOR 402
EN–261C–10 Level II	The Shart Stary MW 9:00 AM–10:15 AM	3.00 Staff	BOR 403
EN–271C–10 Level II	African-American Literature MW 10:30 AM–11:45 AM	3.00 Stanley Banks	BOR 420
EN–271C–11 Level II	African-American Literature TR 9:30 AM–10:45 AM	3.00 Stanley Banks	BOR 403
EN–361–10	Histary af English Language MW 10:30 AM–11:45 AM	3.00 Mary Bensan	Y BOR 401
EN–436–10	20th Century Am Literature MW 2:00 PM–3:15 PM	3.00 Mary Bensan	BOR 402
EN–499C–10	Seniar Seminar F 9:00 AM–11:40 AM	3.00 Mary Bensan	Y BOR 402

First Year Seminar

FS–101–10	First Year Seminar MW 12:30 PM–1:20 PM	1.00 Staff	TBA

Geography

GG-101-10	Warld Geagraphy TR 8:00 AM–9:15 AM	3.00 Rabert Ash	ORI 207

Gerontological Studies

GS–302–40	Health Care & Aging F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 9/22-23	1.00 David Wissmann	ORI 207
GS–302–41	Aging, Health and Illness F 6:00 PM–10:00 PM S 8:30 AM–5:00 AM 10/6-7	1.00 David Wissmann	ORI 207
GS–302–42	Drugs/Drug Usage Amang Elderly F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 11/10-11	David Wissmann	1.00 ORI 207

Health

HE–180–40	First Aid/CPR 1.00 F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM * This daes nat meet requirements far Educatian majar. 11/17-18	Caral Frevert	ORI 204

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
History			
HI-111C-10 Level II	World Civilizations I MWF 8:00 AM-8:50 AM	3.00 Jeffrey Myers	ORI 207
HI-111C-11 Level II	World Civilizations I MWF 9:00 AM-9:50 AM	3.00 Jeffrey Myers	ORI 207
HI-121C-10 Level II	American Experience I TR 1:00 PM-2:15 PM	3.00 Sherry Schirmer	ORI 207
HI-121C-11 Level II	American Experience I TR 2:30 PM-3:45 PM	3.00 Sherry Schirmer	ORI 207
HI-312-10	African American Frontiers MW 12:30 PM-1:45 PM	3.00 Sherry Schirmer	ORI 207
HI-322C-10	Life in New Republic, 1815-50 TR 9:30 AM-10:45 AM	3.00 Sherry Schirmer	ORI 206
HI-364C-10	World Communism TR 11:00 AM-12:15 PM	3.00 Jeffrey Myers	ORI 207
HI-499C-10	Senior Thesis TR 8:00 AM-9:15 AM	3.00 Jeffrey Myers	Y ORI 212
Interdisciplinary Studies			
IS-TH-311C-20 Level III	Peace Studies R 6:00 PM-8:40 PM	3.00 Steve Iliff Barbara Jennings	Y BOR 423
IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/15-16, 10/20-21, 11/17-18	3.00 Datty Hamilton Dana Neuman	Y ORI 205
IS-TH-317-10 Level III	Latin American Christianity MW 2:00 PM-3:15 PM	3.00 Mary Hynes	Y BOR 423
IS-318-10 Level III	The Mask MW 2:00 PM-3:15 PM	3.00 Charlene Gould Susan Lawlor	Y $50 HOD 318
IS-PS-327-10 Level III	Power & Powerlessness T 1:00 PM-2:15 PM R 1:00 PM-3:45 PM	3.00 John Theis Staff	Y $30 ORI 206
IS-332-10 Level III	Avante-Garde in Art & Film R 1:00 PM-3:40 PM	3.00 Ben Meade Sharyl Wright	Y DAL 820
IS-WS-334-10 Level III	Ancient Women MW 12:30 PM-1:45 PM	3.00 Charlene Gould Jeffrey Myers	Y BOR 403
IS-498-10 Level IV	Senior Experience R 8:30 AM-5:00 PM * This course meets on 10/26 only.	1.00 Staff	Y WHI Center
Legal Studies (Paralegal Program)			
LG-100C-20	Introduction to Paralegal M 6:00 PM-8:40 PM	3.00 Judy Gibbs	BOR 401
LG-340-20	Business Entities W 6:00 PM-8:40 PM	3.00 Staff	ORI 211
LG-347-20	International Bus Law T 6:00 PM-8:40 PM	3.00 Judy Gibbs	Y ORI 204
LG-350-20	Wills, Trusts, Estates R 6:00 PM-8:40 PM	3.00 Staff	ORI 206
LG-380-50	Paralegal Special Topics	1.00 Staff	ARR
Mathematics			
MA-095-10	Basic Algebra MWF 8:00 AM-8:50 AM	3.00 Staff	ORI 202
MA-095-11	Basic Algebra MWF 9:00 AM-9:50 AM	3.00 Staff	ORI 202
MA-095-20	Basic Algebra MW 6:00 PM-7:15 PM	3.00 Staff	ORI 207
MA-115-10 Level I	Finite Math MWF 11:00 AM-11:50 AM	3.00 Judy Munshower	Y ORI 211
MA-115-20 Level I	Finite Math TR 6:00 PM-7:15 PM	3.00 Judy Munshower	Y ORI 205
MA-120-10 Level I	College Algebra MWF 9:00 AM-9:50 AM	3.00 Dan Faurot	Y ORI 211
MA-120-11 Level I	College Algebra TR 11:00 AM-12:15 PM	3.00 Dan Faurot	Y ORI 211
MA-235-10	Calculus III MW 11:00 AM-12:15 PM F 11:00 AM-11:50 AM	4.00 Dan Faurot	Y ORI 202
MA-251-10 Level I	Calculus I M F 9:00 AM-9:50 AM TR 9:30 AM-10:20 AM	4.00 Judy Munshower	Y ORI 205
MA-305-10	Geometry: Elem & Middle School T 5:30 PM-8:10 PM	3.00 Staff	Y DAL 820
MA-306-10	Methods: Elem & Middle School TR 8:00 AM-9:15 AM	3.00 Sue King	Y WHI 505
MA-320-10	Linear Algebra TR 1:00 PM-2:15 PM	3.00 Dan Faurot	Y ORI 202
MA-375-10	Mathematics Analysis MW 12:30 PM-1:45 PM	3.00 Judy Munshower	Y ORI 204
Medical Technology			
MT-380-50	Topics in Clinical Lab Science	1.00-3.00 Staff	Y ARR
MT-451-50	Phlebotomy/Pathola Anatomy	1.00 Janet Coleman	Y ARR
MT-452-10	Method Development & Eval MTWRF 8:00 AM-1:00 PM	1.00 S. Schupbach	Y O/C
MT-453-10	Clinical Chemistry MTWRF 7:00 AM-3:30 PM	6.00 Teresa Smith	Y O/C
MT-454-10	Clinical Microbiology MTWRF 7:00 AM-3:30 PM	8.00 Theresa Taylor Jeanette Mumm	Y O/C
MT-455-10	Clinical Hematology MTWRF 7:00 AM-3:30 PM	4.00 E. Cruz-Puna	Y O/C
MT-456-10	Diagnostic Immunology MTWRF 7:00 AM-3:30 PM	3.00 Cheryl Gerhardt	Y O/C
MT-457-10	Immunohematology I MTWRF 7:00 AM-3:30 PM	3.00 Renae Weaver	Y O/C
MT-458-10	Hemostasis MTWRF 7:00 AM-3:30 PM	1.00 Linda Siders	Y O/C
MT-459-10	Urinalysis MTWRF 7:00 AM-3:30 PM	1.00 Brian Payne	Y O/C
MT-460-10	Immunohematology II MTWRF 7:00 AM-3:30 PM	1.00 Mary Kawalski	Y O/C
MT-461-50	Medical Tech Seminar I	1.00 Elaine Hastetler	Y ARR
MT-462-50	Medical Tech Seminar II	2.00 Elaine Hastetler	Y ARR
MT-463C-50	Medical Tech Seminar III	2.00 Elaine Hastetler	Y ARR
MT-485-50	Specialty Practicum Clin Lab	1.00-3.00 Staff	Y ARR
MT-487-50	Adv Prac Clin Lab Science	1.00-3.00 Staff	Y ARR
Music			
MU-107-10	Introduction to Voice I F 1:00 PM-1:50 PM	1.00 L. Rannebaum	BOR 318

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
MU-110C-10 Level II	Music Appreciation MW 10:30 AM-11:45 AM	3.00 Amity Bryson	BOR 403
MU-110C-11 Level II	Music Appreciation TR 8:00 AM-9:15 AM	3.00 Amity Bryson	BOR 403
MU-111-50	Voice	1.00 Amity Bryson	$175 ARR
MU-112-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-115-50	Piano	1.00 S. Casurella	$175 ARR
MU-116-50	Piano	1.00 S. Casurella	Y $175 ARR
MU-119-50	Beginning Guitar	1.00 Joseph English	$175 ARR
MU-151-10	College Choir MW 11:45 AM-12:30 PM	1.00 Amity Bryson	BOR 318
MU-151-11	College Choir TR 12:15 PM-1:00 PM	1.00 Amity Bryson	BOR 318
MU-211-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-212-50	Voice	1.00 Amity Bryson	Y $175 ARR
MU-215-50	Piano	1.00 S. Casurella	Y $175 ARR
MU-216-50	Piano	1.00 S. Casurella	Y $175 ARR
MU-271-50	Music Theory I w/Lab	4.00 Amity Bryson	Y ARR
MU-311-50	Voice	1.00-2.00 Amity Bryson	Y $175 ARR
MU-312-50	Voice	1.00-2.00 Amity Bryson	Y $175 ARR
MU-315-50	Piano	1.00-2.00 S. Casurella	Y $175 ARR
MU-316-50	Piano	1.00-2.00 S. Casurella	Y $175 ARR
MU-411-50	Voice	1.00-2.00 Amity Bryson	Y $175 ARR
MU-412-50	Voice	1.00-2.00 Amity Bryson	Y $175 ARR
MU-415-50	Piano	1.00-2.00 S. Casurella	Y $175 ARR
MU-416-50	Piano	1.00-2.00 S. Casurella	Y $175 ARR

Natural Science

NS-311C-10	History & Appreciation Nat Sci TR 8:00 AM-9:15 AM	3.00 Eric Anderson	Y ORI 202
NS-497C-10	Research I T 4:00 PM-4:50 PM	1.00-2.00 Linda Cleveland	Y $60 ORI 212
NS-498C-10	Research II T 4:00 PM-4:50 PM	1.00-2.00 Linda Cleveland	Y $60 ORI 212

Nursing

NU-451C-10	Nursing Concepts TR 10:00 AM-11:50 AM	4.00 M. Blackman	Y $25 BOR 423
NU-453-10	Health Assessment T 1:00 PM-2:50 PM * You must choose one of the labs listed below.	3.00 Lonna Boen	Y $25 BOR 423
NU-453-11	Health Assessment Lab #1 R 1:00 PM-2:50 PM	0.00 Lonna Boen	Y BOR 319
NU-453-12	Health Assessment Lab #2 F 9:00 AM-10:50 AM	0.00 Michele Hinds	Y BOR 319
NU-454C-10	Socialization into Nursing TR 8:30 AM-9:45 AM	3.00 Michele Hinds	Y $25 BOR 423
NU-457-10	Patient Care Skills MW 9:00 AM-11:20 AM	3.00 M. Blackman Lonna Boen	Y $25 BOR 319
NU-457-11	Patient Care Skills MW 1:00 PM-3:20 PM	3.00 Lonna Boen M. Blackman	Y $25 BOR 319
NU-462C-10	Research in Nursing M R 10:30 AM-11:45 AM	3.00 Susan Fetsch	Y $25 BOR 424
NU-465-10	Mental Health Nursing M 9:00 AM-10:15 AM F 9:00 AM-10:50 AM * Clinical dates & times to be announced.	5.00 Brenda Patzel	Y $65 BOR 424
NU-467-10	Continuum of Care for the Adult M R 1:00 PM-2:50 PM * Clinical dates & times to be announced.	6.00 Janet Ahlstrom	Y $65 BOR 424

Physics

PH-117-10 Level II	Physics Concepts w/Lab TR 1:00 PM-3:20 PM	4.00 Eric Anderson	Y $60 ORI 104
PH-117-20 Level II	Physics Concepts w/Lab TR 6:00 PM-7:15 PM R 7:20 PM-9:10 PM	4.00 Douglas Giesler	Y $60 ORI 211 ORI 108
PH-231-10	General Physics I w/Lab MWF 8:00 AM-9:50 AM	5.00 Eric Anderson	Y $60 ORI 104

Philosophy

PL-111C-10 Level II	Introduction to Philosophy MWF 8:00 AM-8:50 AM	3.00 Ruth Stuckel	BOR 403
PL-111C-11 Level II	Introduction to Philosophy TR 9:30 AM-10:45 AM	3.00 Ruth Stuckel	ORI 211
PL-111C-20 Level II	Introduction to Philosophy R 6:00 PM-8:40 PM	3.00 Richard Botkin	BOR 420
PL-WS-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 11/10-11	1.00 Ruth Stuckel	ORI 206
PL-255C-10 Level II	Ethics MW 9:00 AM-10:15 AM	3.00 Ruth Stuckel	BOR 423
PL-255C-11 Level II	Ethics TR 8:00 AM-9:15 AM	3.00 Ruth Stuckel	ORI 211
PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 9/15-16, 10/6-7, 11/3-4	3.00 Staff	ORI 212

Political Science

PS-120-10 Level II	American National Government TR 9:30 AM-10:45 PM	John Theis	3.00 ORI 202
PS-120-11 Level II	American National Government MW 10:30 AM-11:45 AM	John Theis	3.00 ORI 206
PS-230-20	Quantitative Methods W 6:00 PM-8:40 PM	3.00 David Wissmann	Y ORI 202
PS-324-10	American Presidency TR 11:00 AM-12:15 PM	3.00 John Theis	ORI 202
PS-IS-327-10 Level III	Power & Powerlessness T 1:00 PM-2:15 PM R 1:00 PM-3:45 PM	3.00 John Theis	Y ORI 206
PS-334-10	Constitutional Law II R 6:00 PM-8:40 PM	3.00 D. Moorhead	BOR 401

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
PS–337–40	Sparts Law F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 10/20-21	1.00 D. Maarhead	ORI 211
PS–341–10	Internatianal Relatians MW 9:00 AM–10:15 AM	3.00 Jahn Theis	ORI 212
PS–380–40	Drugs, Palitics & Demacracy F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 11/3-4	1.00 Jahn Theis	ORI 206
PS–380–50	Mack Trials	1.00 D. Maarhead	ARR
PS–397C–10	Research Methads TR 1:00 PM–2:15 PM	3.00 D. Wissmann	Y ORI 211

Psychology

PY–101C–10 Level II	General Psychalagy MWF 8:00 AM–8:50 AM	3.00 Staff	ORI 205
PY–101C–11 Level II	General Psychalagy TR 9:30 AM–10:45 AM	3.00 Frank Yeatman	ORI 204
PY–101C–20 Level II	General Psychalagy T 6:00 PM–8:40 PM	3.00 Jim Pettitt	BOR 424
PY–220–10	Child & Adalescent Psychalagy TR 8:00 AM–9:15 AM	3.00 Jim Pettitt	Y ORI 205
PY–230–20	Quantitative Methads W 6:00 PM–8:40 PM	3.00 D. Wissmann	Y ORI 202
PY–231–10	Camputer Applicatians F 9:00 AM–11:40 PM	3.00 D. Wissmann	Y ORI 102/106
PY–310–10	Abnarmal Psychalagy TR 1:00 PM–2:15 PM	3.00 Stephen Sirridge	Y ORI 205
PY–WS–312–10	Psychalagy af Wamen F 10: AM–12:40 PM	3.00 Gaye Hendersan	ORI 206
PY–316–10	Sacial Psychalagy TR 11:00 AM–12:15 PM	3.00 Dana Neuman	Y ORI 206
PY–380–40	Caunseling Children/Adal F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 10/27-28	1.00 Staff	Y ORI 205
PY–390–50	Directed Study	1.00-3.00 Frank Yeatman	Y ARR
PY–390–51	Directed Study	1.00-3.00 Stephen Sirridge	Y ARR
PY–485–50	Practicum	1.00-3.00 Frank Yeatman	Y ARR
PY–485–51	Practicum	1.00-3.00 Stephen Sirridge	Y ARR
PY–497C–10	Independent Research I W 1:00 PM–1:50 PM	2.00 Frank Yeatman	Y WHI 505
PY–498C–50	Independent Research II	1.00-3.00 Frank Yeatman	Y ARR

Graduate Courses in Psychology

PY–601–20	Statistics M 6:00 PM–8.40 PM	3.00 Frank Yeatman	BOR 423
PY–605–20	Theary/Methads af Caunseling R 6:00 PM–8:40 PM	3.00 Frank Yeatman	HOD 704
PY–610–20	Persanality Develapment W 6:00 PM–8:40 PM	3.00 Stephen Sirridge	BOR 401
PY–635–10	Indiv Intelligence Assessmt T 4:00 PM–5:30 PM * Caurse will meet Saturday, 9/9 fram 8:30 AM–3:30 PM.	3.00 Fred Geer	$50 HOD 704
PY–655–20	Advanced Sacial Psychalagy M 6:00 PM–8:40 PM	3.00 Staff	BOR 424
PY–680–40	Caunseling Children/Adal F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 10/27-28	1.00 Staff	ORI 205
PY–685–10	Practicum R 4:00 PM–5:50 PM	3.00 Mary Schuele	Y ORI 211
PY–690–50	Directed Study	1.00-3.00 Frank Yeatman	ARR
PY–690–51	Directed Study	1.00-3.00 Stephen Sirridge	ARR
PY–695–10	Internship W 4:00 PM–5:30 PM	1.00-5.00 Stephen Sirridge	Y HOD 704

Radiologic Technology

RT–455–10	Radialagic Science II TR 9:00 AM–10:15 AM	3.00 Carale Urbanski	Y ORI 111	
RT–456–10	Radialagic Science III W 4:00 PM–5:40 PM	2.00 Kristi Littletan	Y ORI 206	
RT–457–10	Radiagraphic Praced III w/Lab TR 11:00 AM–12:15 PM * Yau must chaase ane af the labs listed belaw.	4.00 Carale Urbanski	Y ORI 111	
RT–457–11	Radiagraphic Praced III Lab #1 T 1:00 PM–1:50 PM	0.00 Carale Urbanski	Y ORI 111	
RT–457–12	Radiagraphic Praced III Lab #2 R 1:00 PM–1:50 PM	0.00 Carale Urbanski	Y ORI 111	
RT–461–50	Clinical Educatian II	5.00 S. Whisler Kristi Littletan	Y ARR	$35
RT–464–50	Clinical Educatian V	5.00 S. Whisler Kristi Littletan	Y ARR	$35
RT–466–10	Radialagic Pathalagy W 1:00 PM–2:40 PM	2.00 Kristi Littletan	Y ORI 111	
RT–469C–20	Crass-Sectianal Anatamy W 6:00 PM–8:40 PM	3.00 S. Whisler	Y ORI 111	$35
RT–480–50	Special Pracedure Tapics	2.00 Carale Urbanski	Y ARR	
RT–485–50	Teaching Practicum	3.00 Carale Urbanski	Y ARR	
RT–486–50	Clinical Practicum	3.00 S. Whisler	Y ARR	
RT–490–50	DS: Radialagy Management	3.00 Carale Urbanski	Y ARR	
RT–492–50	Ed Admin: Radialagic Science	3.00 Carale Urbanski	Y ARR	

Sociology

SO–101C–10 Level II	Intraductian ta Sacialagy MW 10:30 AM–11:45 AM	3.00 D. Wissmann	ORI 204
SO–101C–11 Level II	Intraductian ta Sacialagy TR 8:00 AM–9:15 AM	3.00 Staff	ORI 204
SO–230–20	Quantitative Methads W 6:00 PM–8:40 PM	3.00 D. Wissmann	Y ORI 202
SO–231–10	Camputer Applicatian F 9:00 AM–11:40 AM	3.00 D. Wissmann	Y ORI 102/106
SO–302–40	Health Care & Aging F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 9/22-23	1.00 D. Wissmann	ORI 207

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
SO–302–41	Aging, Health and Illness F 6:00 PM–10:00 PM S 8:30 AM–5:00 AM 10/6-7	1.00 D. Wissmann	ORI 207
SO–302–42	Drugs/Drug Usage Among Elderly F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 11/10-11	D. Wissmann	1.00 ORI 207
SO-WS–315–10	Women Thru Lifecycle MW 2:00 PM–3:15 PM	3.00 Dana Neuman	ORI 211
SO–316–10	Social Psychology TR 11:00 AM–12:15 PM	3.00 Dana Neuman	Y ORI 206
SO–320–10	Social Systems MW 9:00 AM–10:15 AM	3.00 Dana Neuman	Y ORI 206
SO–361–20	Juvenile Delinquency M 6:00 PM–8:40 PM	3.00 Staff	ORI 204
SO–397C–10	Research Methods TR 1:00 PM–2:15 PM	3.00 D. Wissmann	Y ORI 211
SO–495–50	Practicum	3.00 Dana Neuman	Y ARR
SO–499C–50	Independent Research	3.00 D. Wissmann	Y ARR

Spanish

SP–111–10	Spanish I TR 4:00 PM–5:15 PM	3.00 John Sanders	ORI 207
SP–112–20	Spanish II TR 6:00 PM–7:15 PM	3.00 John Sanders	Y ORI 207

Social Work

SW–201–10	Introduction to Social Work W 1:00 PM–2:50 PM	2.00 Kim Anderson	Y ORI 202
SW–280–50	Mini Agency Experience	1.00-2.00 Raena Haynie	Y ARR
SW–380–40	Trauma & Transformation F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 9/8-9	1.00 Kim Anderson	ORI 211
SW–397C–10	Research Methods TR 1:00 PM–2:15 PM	3.00 David Wissmann	Y ORI 211
SW–451C–10	Human Behavior MW 10:30 AM–11:45 AM	3.00 Kim Anderson	Y ORI 212
SW–462C–10	Social Work Practice II R 9:00 AM–11:40 AM	3.00 Kim Anderson	Y ORI 203
SW–495–50	Field Instruction I	5.00 Raena Haynie	Y ARR
SW–499C–10	Field Seminar T 9:30 AM–11:30 AM	1.00 Raena Haynie	Y ORI 203

Theology

TH–117–10 Level II	World Religions MW 10:30 AM–11:45 AM	3.00 Mary Hynes	BOR 423
TH–117–40 Level II	World Religions F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 9/8-9,9/28-29,10/20-21	3.00 Mary Hynes	ORI 206
TH-WS–225–10 Level II	Catholicism MW 3:30 PM–4:45 PM	3.00 Mary Hynes	BOR 403
TH–227–10 Level II	Jesus The Christ TR 11:00 AM–12:15 PM	3.00 Staff	BOR 401
TH–233–10 Level II	US Christian Heritage TR 9:30 AM–10:45 AM	3.00 Staff	BOR 401
TH-IS–311C–20 Level III	Peace Studies R 6:00 PM–8:40 PM	3.00 Steve Iliff Barbara Jennings	Y BOR 423
TH-IS–317–10 Level III	Latin American Christianity MW 2:00 PM–3:15 PM	3.00 Mary Hynes	Y BOR 423

Theater

TR–211–10	Voice/Diction & Dialects MWF 9:00 AM–9:50 AM	3.00 C. Schultz	HOD 714
TR–223C–10 Level II	History/Literature Theatre I MW 11:00 AM–12:15 PM	3.00 Charlene Gauld	BOR 402
TR–251–10	Stagecraft w/Lab TR 9:30 AM–10:45 AM * You must choose one of the labs listed below.	4.00 Lori Whitsitt	BOR 402
TR–251L–11	Stagecraft Lab #1 TR 1:00 PM–2:50 PM	0.00 Lori Whitsitt	Gappert
TR–251L–12	Stagecraft Lab #2 TR 3:00 PM–4:50 PM	0.00 Lori Whitsitt	Gappert
TR–271–10	Principles of Acting MWF 10:00 AM–10:50 AM	3.00 Robert Faulk	HOD 714
TR–281–10	Script Analysis/Direct Principle MW 9:30 AM–10:45 AM	3.00 Charlene Gauld	Y BOR 318
TR–285–50	Theater Tech Practicum	1.00 Lori Whitsitt	Y ARR
TR–285–51	Costume Practicum	1.00 Lori Whitsitt	Y ARR
TR–285–52	State Management Practicum	1.00 Robert Faulk	Y ARR
TR–285–53	Theater Mgmt Practicum	1.00 Charlene Gauld	Y ARR
TR–285–54	Directing Practicum	1.00 Charlene Gauld	Y ARR
TR–377–10	Auditioning Techniques MW 2:00 PM–3:15 PM	3.00 Robert Faulk	Y BOR 318
TR–390–50	Directed Study	3.00 Staff	Y ARR
TR–451–10	Scene Design Concepts TR 11:00 AM–12:15 PM	3.00 Lori Whitsitt	Y Gappert
TR–457–50	Advanced Design Project	2.00 Lori Whitsitt	Y ARR
TR–471–10	Acting Styles I MW 12:30 PM–1:45 PM	3.00 Robert Faulk	Y HOD 714
TR–495–50	Internship	3.00 Staff	Y ARR
TR–499C–50	Senior Project	3.00 Staff	Y ARR

Women's Studies

WS-PL–225–40	Women Philosophers F 6:00 PM–10:00 PM S 8:30 AM–5:00 PM 11/10-11	1.00 Ruth Stuckel	ORI 206
WS-TH–225–10 Level II	Catholicism MW 3:30 PM–4:45 PM	3.00 Mary Hynes	BOR 403
WS-PY-312-10 Level II	Psychology of Women F 10:00 AM–12:40 PM	3.00 Gayle Henderson	ORI 206
WS-SO–315–10	Women Thru Lifecycle MW 2:00 PM–3:15 PM	3.00 Staff	Y ORI 211
WS-IS–334–10 Level III	Ancient Women MW 12:30 PM–1:45 PM	3.00 Charlene Gauld Jeffrey Myers	Y BOR 403

EVENING COURSES

Accounting

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
AC-201-20	Principles of Accounting I W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 212
AC-355-20	Cost Accounting T 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 212
AC-361-20	Intermediate Accounting I R 6:00 PM-8:40 PM	3.00 Doris Frede	Y ORI 103
AC-460-20	Advanced Accounting M 6:00 PM-8:40 PM	3.00 Bonnie Givens	Y ORI 212

Art

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
AR-119-20	Three-Dimensional Design TR 6:00 PM-8:30 PM	3.00 Lisa Sugimoto	$30 DAL 811
AR-231-20	Beginning Ceramics R 6:00 PM-10:00 PM	3.00 Tom Creamer	$50 DAL 813
AR-251-20	History of Art Therapy M 6:00 PM-7:40 PM	2.00 Staff	Y ORI 206
AR-271-20	Mac: Desktop Publishing M 6:00 PM-8:40 PM	3.00 Roger Hunt	$25 ORI 105
AR-273-20	Mac: Photoshop T 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	$25 ORI 105

Biology

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
BI-110-20 Level II	Principles of Biology w/Lab MW 6:00 PM-7:15 PM MW 7:30 PM-8:45 PM (Lab)	4.00 Melissa Daggett	$60 ORI 109

Business

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
BU-110C-20	Understanding Computers: Win R 6:00 PM-8:40 PM	3.00 Staff	ORI 102/106
BU-310-20	Marketing M 6:00 PM-8:40 PM	3.00 Brian Buckler	Y ORI 205
BU-322C-20	Org Behavior & Developmt T 6:00 PM-8:40 PM	3.00 A.J. Lutz	Y ORI 202
BU-347-20	International Business Law T 6:00 PM-8:40 PM	3.00 Judy Gibbs	Y ORI 204
BU-411-20	International Marketing W 6:00 PM-8:40 PM	3.00 Staff	Y BOR 420
BU-412-20	Services Marketing T 6:00 PM-8:40 PM	3.00 Wendy Acker	Y ORI 206
BU-435C-20	Financial Policy W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102
BU-499C-20	Business Policy M 6:00 PM-8:40 PM	3.00 Robert Gay	Y ORI 211

Graduate Courses for Master of Business Administration (MBA)

The following MBA courses meet: 9/4 - 11/17

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
AC-501-25	Financial Accounting T 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-505-25	Business Legislation R 6:00 PM-9:20 PM	3.00 Staff	WHI 505
BU-613-25	Promotion Management R 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
BU-615-25	Marketing Strategy W 6:00 PM-9:20 PM	3.00 Brian Buckler	Y BOR 402
BU-637-25	International Finance T 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-664-25	Seminar in Mgmt Info Systems T 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505
BU-671-25	Health Care Systems M 6:00 PM-9:20 PM	3.00 Staff	Y BOR 402
BU-699-25	Org Policy & Strategy W 6:00 PM-9:20 PM	3.00 Robert Gay	Y WHI 505
EC-501-25	Economic Concepts M 6:00 PM-9:20 PM	3.00 Staff	WHI 507
EC-541-25	Quantitative Analysis W 6:00 PM-9:20 PM	3.00 Staff	Y WHI 507
EC-612-25	Managerial Economics M 6:00 PM-9:20 PM	3.00 Staff	Y WHI 505

Communication

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
CO-125C-20	Introduction to Journalism R 6:00 PM-8:40 PM	3.00 Staff	Y ORI 105
CO-223-20	Media Production T 6:00 PM-8:40 PM	3.00 Staff	$40 DAL 800
CO-425-20	Intermediate Production W 6:00 PM-8:40 PM	3.00 Ben Meade	Y $40 DAL 800

Computer Science

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
CS-110C-20	Understanding Computers: Win R 6:00 PM-8:40 PM	3.00 Staff	ORI 102/106
CS-230-20	Cobol Programming I M 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106
CS-271-20	Mac: Desktop Publishing M 6:00 PM-8:40 PM	3.00 Roger Hunt	$25 ORI 105
CS-273-20	Mac: Photoshop T 6:00 PM-8:40 PM	3.00 Jeremy Wilkinson	$25 ORI 105
CS-380-20	Visual Java Using Swing T 6:00 PM-8:40 PM	3.00 Staff	Y ORI 102/106

Economics

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
EC-202C-20	Principles of Economics II W 6:00 PM-8:40 PM	3.00 Staff	Y ORI 204
EC-241-20	Quantitative Analysis R 6:00 PM-8:40 PM	3.00 Roy Horton	Y ORI 212
EC-361-20	Money & Banking R 6:00 PM-8:40 PM	3.00 John Shoenhair	Y ORI 204

Education

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-212-20	PE/Health Education W 6:00 PM-8:40 PM	3.00 Staff	ORI 205
ED-340-20	Elem/Middle Science Methods M 6:00 PM-7:40 PM	2.00 Connie Tiehen	Y ORI 103

Graduate Courses in Education

The following course meets for the entire semester: 8/29 - 12/15

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-663-20	Educational Assess M 7:30 PM-9:30PM	3.00 Staff	BOR 420

The following courses meet: 8/29 - 9/26

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-521-20	Developmental Psychology T 5:30 PM-9:30 PM	2.00 Sue McCalley	BOR 420
ED-585-50	Practicum	2.00 Deana Angotti	ARR
ED-612-20	Measurement & Assessment T 5:30 PM-9:30 PM	3.00 Fred Geer	BOR 423

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
The fallawing caurses meet: 10/3 – 11/7			
ED–535–20	Py of Exceptianal Child T 5:30 PM–9:30 PM * Caurse will nat meet 10/31.	3.00 Fred Geer	BOR 420
ED–617–20	Advanced Behaviar Mgmt T 5:30 PM–9:30 PM * Caurse will nat meet 10/31.	3.00 Sue McCalley	BOR 423
The fallawing caurses meet: 11/14 – 12/12			
ED–587–20	Educational Faundatians T 5:30 PM–9:30 PM	3.00 Reulan Levin	BOR 420
Interdisciplinary Studies			
IS-TH–311C–20 Level III	Peace Studies R 6:00 PM–8:40 PM	3.00 Steve Iliff Barbara Jennings	Y BOR 423
Legal Studies (Paralegal Program)			
LG–100C–20	Intraductian ta Paralegal M 6:00 PM–8:40 PM	3.00 Judy Gibbs	BOR 401
LG–340–20	Business Entities W 6:00 PM–8:40 PM	3.00 Staff	ORI 211
LG–347–20	Internatianal Bus Law T 6:00 PM–8:40 PM	3.00 Judy Gibbs	Y ORI 204
LG–350–20	Wills, Trusts, Estates R 6:00 PM–8:40 PM	3.00 Staff	ORI 206
Matematics			
MA–095–20	Basic Algebra MW 6:00 PM–7:15 PM	3.00 Staff	ORI 207
MA–115–20 Level I	Finite Math TR 6:00 PM–7:15 PM	3.00 Judy Munshawer	Y ORI 205
Physics			
PH–117–20 Level II	Physics Cancepts w/Lab TR 6:00 PM–7:15 PM R 7:20 PM–9:10 PM	4.00 Dauglas Giesler	Y $60 ORI 211 ORI 108
Philosophy			
PL–111C–20 Level II	Intraduction to Philasaphy R 6:00 PM–8:40 PM	3.00 Richard Batkin	BOR 420

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
Political Science			
PS–230–20	Quantitative Methads W 6:00 PM–8:40 PM	3.00 David Wissmann	Y ORI 202
Psychology			
PY–101C–20 Level II	General Psychalagy T 6:00 PM–8:40 PM	3.00 Jim Pettitt	BOR 424
PY–230–20	Quantitative Methads W 6:00 PM–8:40 PM	3.00 David Wissmann	Y ORI 202
Graduate Courses in Psychology			
PY–601–20	Statistics M 6:00 PM–8:40 PM	3.00 Frank Yeatman	BOR 423
PY–605–20	Theary/Methods af Counseling R 6:00 PM–8:40 PM	3.00 Frank Yeatman	HOD 704
PY–610–20	Persanality Develapment M 6:00 PM–8:40 PM	3.00 Stephen Sirridge	BOR 401
PY–655–20	Advanced Sacial Psychalagy M 6:00 PM–8:40 PM	3.00 Staff	BOR 424
Radiologic Technology			
RT–469C–20	Crass-Sectianal Anatamy W 6:00 PM–8:40 PM	3.00 S. Whisler	Y $35 ORI 111
Sociology			
SO–230–20	Quantitative Methads W 6:00 PM–8:40 PM	3.00 D. Wissmann	Y ORI 202
SO–361–20	Juvenile Delinquency M 6:00 PM–8:40 PM	3.00 Staff	ORI 204
Spanish			
SP–112–20	Spanish II TR 6:00 PM–7:15 PM	3.00 Jahn Sanders	Y ORI 207
Theology			
TH-IS–311C–20 Level III	Peace Studies R 6:00 PM–8:40 PM	3.00 Steve Iliff Barbara Jennings	Y BOR 423

FALL 2000 SATURDAY AND WEEKEND COURSE INFORMATION

Saturday Courses

Saturday Course Policies

1. The closing dates for registration and withdrawal are found in the class listings. There is no late charge for adding a Saturday class.

2. If you take any session of the six-week courses and intend to secure student loans, you must apply by July 30, 2000.

3. If you withdraw from six-week classes, you are eligible for refunds under the following schedule:
   a. Complete refund if the withdrawal takes place before the start of course
   b. 50% refund if the withdrawal takes place after the 1st meeting of class
   c. No refund if the withdrawal takes place after the 2nd meeting of class

4. Deferred payment plans are available if you take the alternating six-week courses.

5. Students may withdraw from a six-week course with a grade of "W" up to and including the 4th meeting of the class.

Saturday/Evening Services

Students attending evening, weekend intensive and Saturday classes have a number of services available:

1. Processing registration

2. Paying bills if students know their balances already (no cash)

3. Obtaining various forms needed for academic purposes

When classes are in session, the secretary is available on the 2nd floor of O'Rielly Hall.

Mon - Thurs	5 - 8:45 p.m.
Fri	5:30 - 10 p.m.
Sat	8 a.m. - 5 p.m.

Weekend Intensive Courses

Weekend Intensive Course Policies

1. The closing date for registration in a weekend intensive course is one week prior to the beginning of the course. Exceptions to this policy are at the discretion of the academic department. There is no late charge for adding a weekend class.

2. You may withdraw from weekend intensive courses that meet one weekend any time prior to the beginning of the course.

3. You may withdraw from weekend intensive courses that meet on two or more weekends any time prior to the second weekend of the course.

4. If you are a part-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive full tuition reimbursement.

5. If you withdraw after the first weekend (for weekend classes of two or three credit hours) but before the second weekend of the course you will receive 50% reimbursement for the course tuition.

6. If you are a full-time student and you withdraw from a weekend intensive course before it begins, you will receive tuition reimbursement as stated in the catalog.

7. The Credit/No Credit grade option is available to students for weekend intensive courses. For a one-credit course, this grading option must be contracted prior to the beginning of the course. If more than one-credit course, this grading option must be contracted prior to the second meeting of the course.

8. You are required to attend all sessions of a weekend intensive course. If you miss any part of the class, your final course grade may be reduced, possibly even to an "F." If you cannot attend all sessions, you should not enroll in a weekend intensive course or should withdraw from the class.

Weekend Intensive Courses

1. Required reading assigned prior to beginning of class.

2. Ordinarily students are tested on materials during first class.

3. Reading assignments are available in the library.

4. Reading assignments are available at least 10 days before first class day.

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location

Saturday Courses

September 9, 2000

ED-320-30	Micracamputers in Educatian S 8:30 AM-3:30 PM Caurse meets: 9/9 & 23, 10/7 & 28, 11/11, 12/2 (Last day ta register: 9/8; Last day ta drap: 10/27)	3.00 Paul Kelly	ORI 102/105/106

Includes ward pracessing and database activities, varaus farms af recard keeping, an intraductian ta Hypercard and other uses af camputers in schaals.

ED-520-30	Microcamputers in Educatian S 8:30 AM-3:30 PM Caurse meets: 9/9 & 23, 10/7 & 28, 11/11, 12/2 (Last day ta register: 9/8; Last day ta drap: 10/27)	3.00 Paul Kelly	ORI 102/105/106

See descriptian abave.

Weekend Courses

September 8-9, 2000

CO-380-40	Italian Cinema F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ben Meade	$10 DAL 800

An examinatian af the histary, films, and techniques af classic Italian Filmmakers such as Fellini, DeSica, and Leane.

SW-380-40	Trauma & Transfarmatian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Kim Andersan	ORI 211

A study af the persanal and enviranmental strengths that allaw individuals ta transcend adversity. Passible tapics include survivars af the Halacaust, sexual assault, child abuse ond war.

TH-117-40 Level II	Warld Religians F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, next sessians: 9/28-29,10/20-21)	3.00 Mary Hynes	ORI 206

Both a histarical and critical laak at human religiaus experience thraugh a camparative study af Buddhism, Canfucianism, Hinduism, Islamism, Judaism, and Taaism. Topics include the varieties af religiaus faith expressian, ideas af the haly and sacred, canceptians af the divine, scripture and ritual, and religiaus marality.

September 15-16, 2000

CS-380-40	Web Page Design F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (1st af 3 sessians, next sessians: 9/29-30, 10/20-21)	3.00 Patrick Kapp	ORI 106

This caurse will caver designing a web page. Yau will learn haw ta create a web page using HTML as well as making the page bath eye-catching and functianal. Infarmatian will alsa be pravided an implementatian af the page an the Warld Wide Web.

IS-313-40 Level III	American Pap Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, next sessians: 10/20-21, 11/17-18)	3.00 Datty Hamiltan Dana Neuman	Y ORI 205

An examinatian af American life in the 1960s fram an interdisciplinary perspective drawing fram histary, sacialagy, palitical science, and mass media to study haw significant events, ideas, and personalities were represented in papular culture af the time, particularly in American feature films, televisian, and papular music.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, next sessians: 10/6-7, 11/3-4)	3.00 Staff	ORI 212

Critical examinatian af cantemparary maral issues in light af underlying values, campanents af maral decisian-making ond standard ethical thearies.

September 22-23, 2000

AR-110-40 Level II	Intra ta Art: Gallery Taurs F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, next sessians: 10/27-28, 11/10-11)	3.00 Marci Aylward	$10 DAL 800

Pravides a bady af infarmatian and hands-an experience far making knawledgeable judgements abaut warks af art and understanding the artistic ideas behind their creatian. Caurse will include trips and tours ta lacal galleries. May include studio wark and meeting with artists.

GS-302-40	Health Care & Aging F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 David Wissmann	ORI 207

This caurse will review the sacialagical/demagraphic literature cancerning the experiences af the alder person in times af illness. Tapics include illness behaviar, patient-practitianer relatians and varaus health care prablems af the elderly.

SO-302-40	Health Care & Aging F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 David Wissmann	ORI 207

See descriptian abave.

September 29-30, 2000

CO-110-40 Level I	Fund af Cammunicatian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (1st af 3 sessians, next sessians: 10/20-21,11/17-18)	3.00 Steve Iliff	DAL 820

Practicol appraach ta the pracess af develaping effective cammunicatian skills with special attentian ta individual needs. Interpersanal, small-graup, and public cammunicatians skills are addressed as well as principles af listening and critical thinking.

CS-380-40	Web Page Design F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (2nd af 3 sessians, next sessian: 10/20-21, see 9/15-16 far details)	Patrick Kapp	ORI 106
TH-117-40 Level II	Warld Religians F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd af 3 sessians, next sessian: 10/20-21, see 9/8-9 far details)	Mary Hynes	ORI 206

October 6-7, 2000

GS-302-41	Aging, Health and Illness F 6:00 PM-10:00 PM S 8:30 AM-5:00 AM	1.00 David Wissmann	ORI 207

An examinatian af the relatianship between sacial behaviar and varaus diseases camman amang alder peaple. Of particular interest will be tapics such as stress, arthritis, diabetes, heart disease and cancer.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd af 3 sessians, next sessian: 11/3-4, see 9/15-16 far details)	Staff	ORI 212
SO-302-41	Aging, Health and Illness F 6:00 PM-10:00 PM S 8:30 AM-5:00 AM	1.00 David Wissmann	ORI 207

An examinatian af the relatianship between sacial behaviar and varaus diseases camman amang alder peaple. Of particular interest will be tapics such as stress, arthritis, diabetes, heart disease and cancer.

October 20-21, 2000

CO-110-40 Level I	Fund af Cammunicatian F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd af 3 sessians, next sessian: 11/17-18, see 9/29-30 far details)	Steve Iliff	DAL 820
CS-380-40	Web Page Design F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM (3rd af 3 sessians, see 9/15-16 far details)	Patrick Kapp	ORI 106

Dept-No-Sec Core Levels	Title Dates/Time	Credit Instructor	Pre Req/Fee Location
ED-381-40	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (Education Majors Only)	1.00 Carol Frevert	$50 ORI 204

Are you prepared to handle a classroom emergency? This course will relate first aid to your lives and work situations as you learn to administer emergency first aid and perform CPR. Great skills to know for anyone who works with people.

ED-581-40	Health/Safety Issues in Schools F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (Education Majors Only)	1.00 Carol Frevert	$50 ORI 204

See description above.

IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 11/17-18, see 9/15-16 for details)	Dotty Hamilton Dana Neuman	Y ORI 205
TH-117-40 Level II	World Religions F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 9/8-9 for details)	Mary Hynes	ORI 206

October 27-28, 2000

AR-110-40 Level II	Intro to Art: Gallery Tours F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (2nd of 3 sessions, next session: 11/10-11, see 9/22-23 for details)	Marci Aylward	$10 DAL 800
PS-337-40	Sports Law F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 D. Moorhead	ORI 211

This course examines legal aspects of professional sports including: the representation of professional athletes, collective bargaining agreements and licensing and endorsement contracts.

PY-380-40	Counseling Children/Adol F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	Y ORI 205

This course will introduce students to counseling theory and techniques essential for working with children and adolescents.

PY-680-40	Counseling Children/Adol F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	Y ORI 205

See description above.

November 3-4, 2000

ED-366-40	Parent Conferencing: Sec F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Staff	ORI 204

Methods for communicating with parents of the high school student. Involvement of the family in the school community is stressed.

PL-255C-40 Level II	Ethics F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 9/15-16 for details)	Staff	ORI 212
PS-380-40	Drugs, Politics & Democracy F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 John Theis	ORI 206

Role of drugs in our society, ways in which government has attempted to deal with these problems and the effects of drugs and the drug war on democratic principles.

November 10-11, 2000

AR-110-40 Level II	Intro to Art: Gallery Tours F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 9/22-23 for details)	Marci Aylward	$10 DAL 800

CO-380-41	TV Commercials F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Karl Yehle	ORI 211

From creative inspiration to finished production of television commercials. How successful TV spots are put together. Professional writers and producers share their experiences and samples of their work. Class participates in building a television commercial.

ED-680-40	Creating Brain-Based Classroom F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 H. Rimmerman	ORI 204

Learn how to create a brain-based classroom. Find out why the 90's have been called the decade of the brain. A brain-based classroom will help improve learning in the classroom. This class will provide you with the information needed to understand this exciting concept.

GS-302-42	Drugs/Drug Usage Among Elderly F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 David Wissmann	ORI 207

This course examines the use and misuse of drugs in the elderly population with attention to age-related problems and their solution. The problems include drug-induced adverse reactions, non-compliance with a drug regimen, misinformation about drug therapy and abuse of prescription and nonprescription drugs.

PL-WS-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ruth Stuckel	ORI 206

Examines the philosophy of contemporary women philosophers on a wide variety of subjects, including woman's nature and values, social and political philosophy, law, religion, and ethics. These writings present a woman's perspective with the intent of encouraging women to value and trust their experiences and ideas.

SO-302-42	Drugs/Drug Usage Among Elderly F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 David Wissmann	ORI 207

This course examines the use and misuse of drugs in the elderly population with attention to age-related problems and their solution. The problems include drug-induced adverse reactions, non-compliance with a drug regimen, misinformation about drug therapy and abuse of prescription and nonprescription drugs.

WS-PL-225-40	Women Philosophers F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Ruth Stuckel	ORI 206

Examines the philosophy of contemporary women philosophers on a wide variety of subjects, including woman's nature and values, social and political philosophy, law, religion, and ethics. These writings present a woman's perspective with the intent of encouraging women to value and trust their experiences and ideas.

November 17-18, 2000

CO-110-40 Level I	Fund of Communication F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 9/29-30 for details)	Steve Iliff	DAL 820
CO-380-42	American Motion Pictures F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM	1.00 Gerald Butters	DAL 800

An examination of the artistic and ideological problems which filmmakers face when they attempt to transpose history on the screen.

CS-180-40	PC Repair & Upgrade F 6:00 PM-10:00 PM S 8:00 AM-5:00 PM	1.00 Staff	ORI 102/106

This course will cover hardware components, how these components work, as well as installing new equipment and software. While working in teams, students will assemble a computer, install an operating system, and upgrade the hardware on the computer.

HE-180-40	First Aid/CPR F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM * This course does not meet requirements for the Education major.	1.00 Carol Frevert	ORI 204

This course will relate first aid to your lives and work situations as you learn to administer emergency first aid and perform CPR. Great skills to know for anyone who works with people.

IS-313-40 Level III	American Pop Culture 1960s F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM (3rd of 3 sessions, see 9/15-16 for details)	Dotty Hamilton Dana Neuman	Y ORI 205

OTHER PROGRAMS

Graduate Programs

Master of Business Administration, ext. 2321

Concentrations

* Accounting
* Finance
* General Management
* Health Care Administration
* International Business
* Management Information Systems
* Marketing

The MBA program provides preparation for men and women to assume administrative positions in a broad range of business and other types of institutions within society. A student with a bachelor's degree from an accredited institution in any academic discipline may apply to Avila's MBA program.

Master of Science in Education, ext. 3500

The goal of the graduate program in education is to provide practicing teachers with skills necessary to become truly effective "master" teachers. In addition, a focus of the course work is on becoming an instructional leader in the school. The graduate of Avila's Master of Science Degree in Education will be well equipped to serve as a member of school-based leadership teams, curriculum committees, parent liaison teams and in other important leadership positions.

Master of Science in Counseling Psychology, ext. 3500

The Master of Science in Counseling Psychology (MSCP) program at Avila College is committed to the scientist-practitioner model to: 1) train master's-level psychologists for delivery of mental health services in a variety of settings, such as mental health clinics, counseling centers and human service agencies, and 2) prepare graduates for further study at the doctoral level. The MSCP program prepares graduates to meet Missouri state educational requirements for licensure as a Licensed Professional Counselor (LPC) and the Kansas state educational requirements for licensure as a Licensed Master's Level Psychologist (LMLP). The MSCP program is a member of the Council of Applied Master's Programs in Psychology.

Avila Advantage Accelerated Program

Make the most of your time with the Avila Advantage adult degree completion program.

- Earn a Bachelor of Science in Business Administration Degree
- Convenient 5-week, 8-week and weekend intensive courses
- Flexibility of multiple start dates and course formats
- Flexibility to continue program at any time
- Personal attention from faculty who are business professionals
- Supportive adult learning environment

Avila Advantage Program Requirements

- A minimum of 30 hours of transferable credit
- Minimum of 3 years work experience or 23 years of age

For information contact:
Avila Advantage Program
11901 Wornall Road
Kansas City , MO 64145-1698
(816) 942-8400, ext. 2280
FAX (816) 941-4650
E-mail: Advantage@mail.Avila.edu

ESL/ILCP and English Language Study at Avila

International students wishing to improve their English skills can apply directly to Avila's Intensive Language and Culture Program (ILCP), which offers five entry points per year. No TOEFL score is needed for admission to this English program. ILCP students can enroll in selected academic courses while they are studying ESL. International students can apply directly to the Intensive English Language and Culture Program before applying for admission to a degree program. Please contact the Coordinator of the ILCP for further information at ext. 2372. Fax: (816) 942-3362 or e-mail: InwardsBA@mail.Avila.edu.

AVILA HERITAGE, MISSION, PURPOSES & VALUES

Our Heritage

To understand the history of Avila College, you must first travel down a path that originated in 17th century France. Under the patronage of Saint Joseph, six women from LePuy, France, dedicated themselves to the "practice of all the spiritual and corporal works of mercy of which woman is capable and which will most benefit the ... dear neighbor."

Their mission to help others led them on a journey across the Atlantic Ocean, through the point of entry at New Orleans, Louisiana. Ultimately, they followed the mighty Mississippi River to the "gateway to the west" - St. Louis, Missouri, in 1836. The pioneering spirit of the Sisters was far from being quenched, though.

Nearly 30 years later, the Sisters blazed a new trail west from St. Louis to Kansas City, a burgeoning sprawl on the banks of the Missouri River. It was in Kansas City that they began St. Teresa's Academy, a private school for girls, that ultimately led to the creation of Avila College. In 1916, the Sisters founded the two-year, women-only St. Teresa College on the same campus as St. Teresa's Academy at 5600 Main Street. In 1940, the college became the four-year College of Saint Teresa. It was fully accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools in 1946.

By 1963, another chapter was added to the trailblazing heritage of the Sisters as constant growth caused the Sisters to look to the then-undeveloped southern edge of Kansas City at 119th Street and Wornall Road for a new location. The campus was built with a portion of the original Santa Fe Trail providing its southern border - creating a true intersection of pioneers. With the move came a change of the name of the college to Avila College, still in honor of Saint Teresa of Avila.

In its brief history, Avila has paved the way for Kansas City's first baccalaureate degree program in social work as well as the area's first women's studies and gerontology studies programs. Avila College also offers one of the areas oldest nursing degree programs. It became coeducational in 1969; established graduate degrees

in business, education and psychology in 1978; and began Kansas City's first Weekend College in 1984. Avila completed a $6 million capital campaign and celebrated 30 years at its current location in 1993; honored the 10th anniversary of current president, Dr. Larry Kramer, in 1995; and observed its 80th anniversary in 1996.

More than 1,400 students from over a dozen different countries and all parts of the United States cross paths at Avila College every year. Avila offers more than 35 undergraduate, professional, and pre-professional degree and certification programs.

Our Mission

Avila College is a value-based community of learning, Catholic, coeducational and sponsored by the Sisters of St. Joseph of Carondelet. In a climate respecting the worth and dignity of each individual, the College provides liberal arts, professional undergraduate and graduate education for students' responsible life-long contributions to the contemporary world.

Our Purposes

- Pursue academic excellence by providing an educational experience rooted in the Catholic tradition and in the spirit of the Sisters of St. Joseph, both of which emphasize collaboration, examination of social justice issues, responsiveness to the needs of others, and respect for the worth and dignity of each individual.
- Offer liberal arts and professional undergraduate and graduate programs grounded in scholarship with well-defined educational outcomes which emphasize communication and thinking skills, knowledge, and personal, social and spiritual development of each student.
- Strive for excellence through responsiveness to on-going assessment, evaluation and self-reflection.
- Promote student learning by emphasizing teaching-learning strategies which actively engage the student in the learning process.
- Foster development of the whole person for life-long learning and service to the contemporary world through curricular and co-curricular programs.
- Serve a community of learners - primarily from the midwest - with diverse backgrounds and needs by providing a variety of educational formats.
- Address the broader educational needs of the greater Kansas City area by exploring, initiating and supporting partnerships within the community.

Our Values

The Avila community values ...

- Excellence in teaching and learning
- The Catholic identity of the College
- The sponsorship and contributions of the Sisters of St. Joseph
- The worth, dignity and potential of each human being
- Diversity and its expression
- Commitment to the continual growth of the whole person
- Interaction with and service to others

UNDERGRADUATE ADMISSION INFORMATION AND PROCEDURES

We are pleased you are applying for admission to Avila College. Please read all instructions carefully before completing the application for admission. We encourage you to complete your applications for admission and financial aid as early as possible to maximize your opportunities for receiving financial aid awards. There is no application fee. To apply for financial aid, you must complete a FAFSA (Free Application for Federal Student Aid) financial aid form for the academic year when you plan to enroll. When you apply, be sure to indicate Avila's **FAFSA code # 002449** as the institution code for Avila College in section H of the FAFSA.

Applying for Undergraduate Admission

To qualify for admission to a bachelor's degree program at Avila, applicants must submit:

1) a completed admission application form, including the applicant's signature
2) official transcripts from all secondary and post-secondary schools or colleges
3) official ACT or SAT scores for first-time freshmen
4) international students must also submit a TOEFL score and financial support documentation prior to the issuance of an I-20.

Admission to Undergraduate Degree Programs

Graduation from an accredited secondary school or its equivalent is a prerequisite for admission to a bachelor's degree program at Avila.

APPLICATION INSTRUCTIONS

All applicants must submit the following materials as indicated:

Freshman Applicants

1) Completed Application for Admission. There is no application fee.
2) Official Secondary School Transcripts sent directly to Avila from all schools attended. You may apply as a freshman applicant after completing six semesters of transcripted high school or secondary school work. Final transcripts indicating high school graduation must be submitted to the Admissions Office before freshman classes start. Please request that your high school forward an official transcript of your final academic work to the Admissions Office as soon as you graduate.
3) ACT (American College Testing) or SAT (Scholastic Aptitude Test) scores are required of all freshman applicants who have attended secondary school in the U.S. and have not been out of school for more than one year. To send ACT scores to Avila College, use **Avila College's ACT college code 2278**. To send SAT scores to Avila, use **Avila College's SAT college code 6109.** If your ACT or SAT scores are already printed on your official transcripts, you need not order a separate score report.

Transfer Applicants

Transfer students are degree-seeking students who have previously enrolled in an accredited, post-secondary degree program after graduating from secondary school.

1) Completed Application for Admission. There is no application fee.
2) Official Secondary School Transcripts (This requirement is waived for students who have completed twenty-four (24) college credit hours.)
3) Official transcript(s) of all college-level work completed sent directly to Avila from all institutions attended.

Teacher Certification Applicants

Applicants for teacher certification must have received a bachelor's degree from an accredited post-secondary institution. They must submit the same material as transfer applicants. However, their final college transcripts must indicate conferral of a bachelor's degree.

Paralegal Certificate Applicants

Applicants for the paralegal certificate program must submit the same materials as transfer applicants.

Admission for International Students

International students are applicants who are not U.S. citizens or permanent residents. They must file all application materials for the degree program to which they are applying as well as the items listed below:

1) Official transcripts from all secondary schools and universities attended. All transcripts not written in English must be accompanied by notarized English translations.
2) All transcripts should include the following information:
   - dates of attendance
   - courses taken and grades received
   - degree earned and date received (when applicable)
3) All international students must submit an official TOEFL score report or equivalent (see below). **The TOEFL college code for Avila College is 6109.**

4) All admitted international students must submit a recent Statement of Finance. Proof of support may be a bank statement or other documents guaranteeing the student's ability to meet the costs of study in the U.S., dated within the last six months. If the funds belong to a parent or sponsor, the sponsor must also submit a letter of intent to sponsor the student's tuition and living expenses.
5) When an accepted international student has paid the $100 non-refundable tuition deposit and provided a Statement of Finance, the Admissions Office will issue an I-20 application for a non-immigrant student visa.

TOEFL
TOEFL is required as proof of English proficiency unless the student is a native speaker of English from a country whose main language is English. The TOEFL requirement is sometimes waived for students who have completed high school or at least one year of study at a university where all instruction was conducted in English. **The minimum TOEFL score for admission to an undergraduate degree program is 550.** Students who need further study of English before beginning a degree program can enroll at Avila College to study English as a Second Language (ESL).

DECISIONS FOR ALL APPLICANTS

Admission decisions are made on a "rolling admissions" basis. As soon as an applicant's file is complete, the Admissions Office evaluates the application for admission and notifies the student of the decision.
Financial aid decisions and awards are made in the spring for the following academic year. Students who complete their applications for admission and financial aid early maximize their opportunities for scholarships.

CAMPUS VISITS

We encourage you to visit Avila's campus during the academic year to speak with faculty and students and observe classes. Throughout the year, Avila offers student-guided tours and one-on-one information sessions with an Admissions Counselor. An optional admissions interview is the best way to learn about specific programs. Please call ahead to sign up for a campus tour and interview.

ONCE YOU ARE ACCEPTED:

Accepted students need to confirm their intention to enroll at Avila by submitting the $100 tuition deposit, which is refundable until May 1st. Students who plan to live on campus in Avila residence halls must also submit an additional $50 campus housing deposit to reserve their space.

Accepted Transfer Students
After transfer students are accepted, the transcript evaluator evaluates their transcripts for transfer credit. Then the students meet with their academic advisors to plan their course schedules.

Make Copies!
It is very important to make copies of all parts of your personal application for your records. Mail the originals to: Admissions Office * Avila College * 11901 Wornall Road * Kansas City, MO 64145-1698

If you have questions, contact the:
Avila Office of Admissions * Avila College * 11901 Wornall Road * Kansas City, MO 64145-1698
e-mail Admissions@mail.Avila.edu. Or call 1-800-GO-AVILA; FAX (816) 942-3362.

AVILA COLLEGE

APPLICATION FOR UNDERGRADUATE ADMISSION

A. PERSONAL *(All applicants)*

Name _____
(LAST) (FIRST) (MIDDLE) (INFORMAL) (FORMER/ MAIDEN)

___ Male ___ Female Social Security Number_____-_____-_____ Date of birth_____

Permanent address _____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

Permanent Telephone ( )_____ Business Telephone ( )_____ Ext._____ FAX ( )_____

E-Mail Address _____

Temporary address _____ Telephone ( )_____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

City and state of birth _____ Country of birth _____

International student ___ yes __ no Country of citizenship _____ Permanent resident # _____

Parent/ guardian/ spouse name _____ Telephone ( ) _____

Address _____
(STREET) (APT. #)

_____
(CITY) (STATE) (ZIP) (COUNTRY)

B. EDUCATIONAL PLANS *(All applicants)*

Term you wish to enter Avila: ❑ Fall ❑ Spring ❑ Summer Year: _____ Do you plan to enroll as? ___ Full-time ___ Part-time
(International students must be full-time students.)

Undergraduate Standing: ❑ Freshman ❑ Transfer ❑ Certification ❑ Previous Avila Student (Readmit)

MAJORS AND PROGRAMS - *please check one:*

__ Accounting
__ Art
  __ Graphic Design
  __ Art Therapy
__ Biology
__ Business
  __ Business Administration
  __ Finance
  __ General Management
  __ Information Science
  __ International Business
  __ Marketing
__ Chemistry
__ Communication
  __ Corporate Communication
  __ Media Production
__ Computer Science/Mathematics
__ Elementary Education
__ English
__ General Studies
  __ Humanities
  __ Social/ Behavioral Sciences
__ History
__ Mathematics
__ Medical Technology
__ Middle School Education
__ Music
  __ Piano
  __ Voice
__ Natural Science
  __ Clinical Laboratory
  __ Unified Science: Biology
  __ Unified Science: Chemistry
__ Nursing
__ Paralegal Studies
__ Political Science
  __ Prelaw
  __ Public Administration
__ Premedicine
__ Psychology
__ Radiologic Technology
__ Secondary Education (please indicate the major you plan to teach)
__ Social Work
__ Sociology
  __ Social Gerontology
__ Special Education
__ Theater (B.F.A.)
  __ Acting
  __ Directing / Producing
  __ Technical / Design
__ Theater (B.A.)
__ Theology
__ Undeclared

CERTIFICATION PROGRAMS: (Teacher Certification is a post-baccalaureate program.)

__Paralegal Studies

__Teacher Certification: ❑ Elementary Education ❑ Middle School Education ❑ Secondary Education (must be in conjunction with a major) ❑ Special Education

Do you intend to apply for financial aid? ___ yes ___ no

Do you wish to reside on campus? __ yes __ no *(All unmarried full-time freshmen and sophomores under the age of 21 must live on campus, unless living with immediate family.)*

Are you interested in playing a varsity sport? MEN'S: __ Baseball __ Basketball __ Soccer __ Football
WOMEN'S: __ Basketball __ Soccer __ Softball __ Volleyball

Would you like to be involved in any of these extracurricular activities? __ Academic Clubs __ Activities Board __ Campus Ministry
__ Choir __ Debate __ Drama __ Spirit Team (Cheerleading / Dance) __ Student Ambassadors __ Student Government __ Student Publications

C. EDUCATIONAL PREPARATION *(All applicants)*

SECONDARY SCHOOL INFORMATION *(All applicants)*

All applicants must have official transcripts sent directly to Avila College from all schools and universities attended.

Transcripts must be in English. Please attach notarized English translations when needed.

Name of High School	Location	Dates Attended	Graduation Date

Date will/ did take the ACT/ SAT _____ ACT Composite Score _____ SAT V Score _____ SAT M Score _____

COLLEGE INFORMATION

Please list all colleges and universities previously attended, with the most recent first.

FULL NAME OF COLLEGE/UNIVERSITY	CITY, STATE	DATES ATTENDED	HOURS EARNED/DEGREES AWARDED

D. ADDITIONAL INFORMATION *(All applicants)*

Who or what prompted your interest in Avila? _____

Name any relatives who have attended or are now attending Avila: _____

To what other colleges or universities are you applying? _____

Religion (optional): _____

Ethnic Background (optional -- for U.S. citizens and resident aliens only):

__ African-American __ Alaskan/Pacific Islander __ Asian-American __ Caucasian
__ Hispanic-American __ Native American __ Other _____

E. INTERNATIONAL STUDENTS ***(All international applicants must complete.)***

Is English your native language? ___ yes ___ no

(If no, you must submit results from the Test of English as a Foreign Language (TOEFL) before your application can be reviewed.)

Have you taken the TOEFL exam? ___ yes (score: _____) ___ no (anticipated test date: _____)

Do you now have a visa? ___ no ___ yes (visa type and expiration date: _____)

Avila College requires that verification of available funding be officially documented from current year.

Please forward: 1) A bank statement (certification of deposit) and / or
2) A letter from the sponsoring individual(s) attesting to financial support for education.

Are you interested in studying English in the ESL program at Avila College before you begin work on your major? __ yes __ no

F. CHECK LIST *(All applicants)*

1. ____ Completed application for admission
2. ____ All official transcripts have been requested. **(All applicants must have official transcripts sent directly to Avila College.)**
3. ____ ACT/ SAT test scores (only freshmen out of school less than one year -- not for International students)
4. ____ TOEFL score report (International students only)
5. ____ Financial support documents (International students only)

I hereby certify that all information given in this application is complete and accurate to the best of my knowledge. I understand that intentional omission or falsification of requested information can lead to disqualification or dismissal.

_____ _____

APPLICANT'S SIGNATURE DATE

Nondiscrimination Policy

Avila College does not discriminate on the basis of sex, race, religion, age, color, disability, sexual orientation or national origin in the administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other college-administered programs. Inquiries may be directed to the Affirmative Action Coordinator, Avila College.

Notes

AVILA COLLEGE

11901 Wornall Road
Kansas City, MO 64145-1698
1-800-GO-AVILA
(816) 942-8400
www.Avila.edu

Notes

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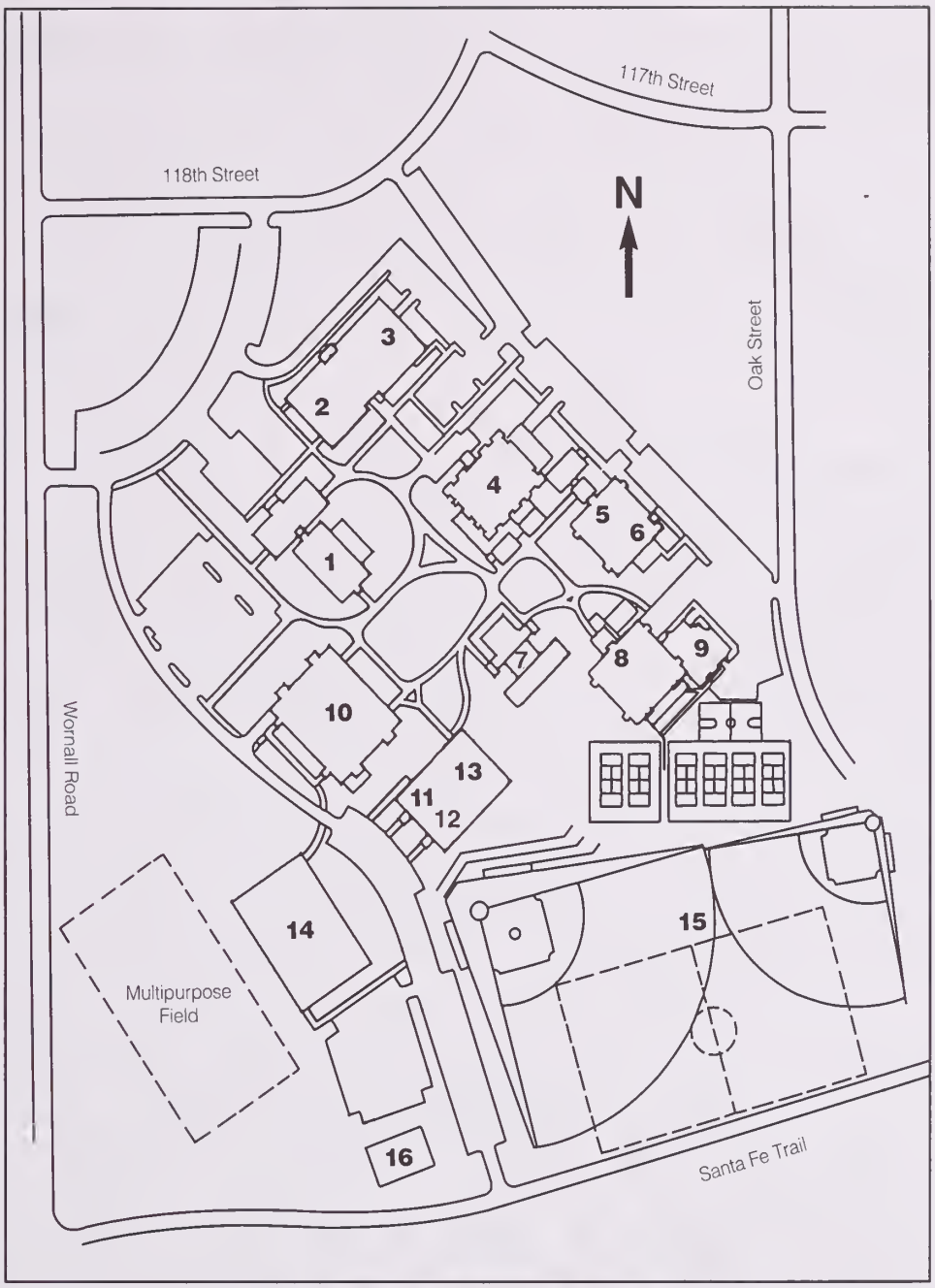
Campus Map

Map Legend

1. *Blasco Hall*
   Admissions, Administration, Advancement, Business Office, Student Resource Center
2. *Borserine Center*
   Nursing, Classrooms
3. *Goppert Theater*
   Theater, Music
4. *Marian Center*
   Student Affairs, Dining Hall, Food Service, Bookstore ATM, Student Union
5. *Carondelet Hall*
   Residence Center
6. *Hodes Education Center*
   Education, Psychology, Classrooms
7. *Foyle Hall*
   Chapel, Sisters' Residence
8. *Ridgway Hall*
   Residence Center
9. *Dallavis Center*
   Art Center, Photography, The Talon Office, Communications, TV Studio, Classrooms
10. *O'Rielly Hall*
    Science labs, Classrooms Computer Labs
11. *Whitfield Center*
    MBA Office, Avila Advantage, Classrooms, Business Department
12. *Whitfield Center*
    Thornhill Art Gallery
13. *Hooley-Bundschu Library*
    Library, MOHELA Lab, Student Computer Labs
14. *Mabee Fieldhouse*
    Athletics
15. *Thomas R. Zarda Family Athletic Complex*
    Soccer, Baseball, Softball Fields
16. *Schlumpberger Facility*



Classroom Abbreviations

ORI = O'Rielly Hall
WHI = Whitfield Center
HOD = Hodes Educational Center
DAL = Dallavis Center
BOR = Borserine Center

AVILA COLLEGE

Creating Pathways to Success
• Since 1916 •

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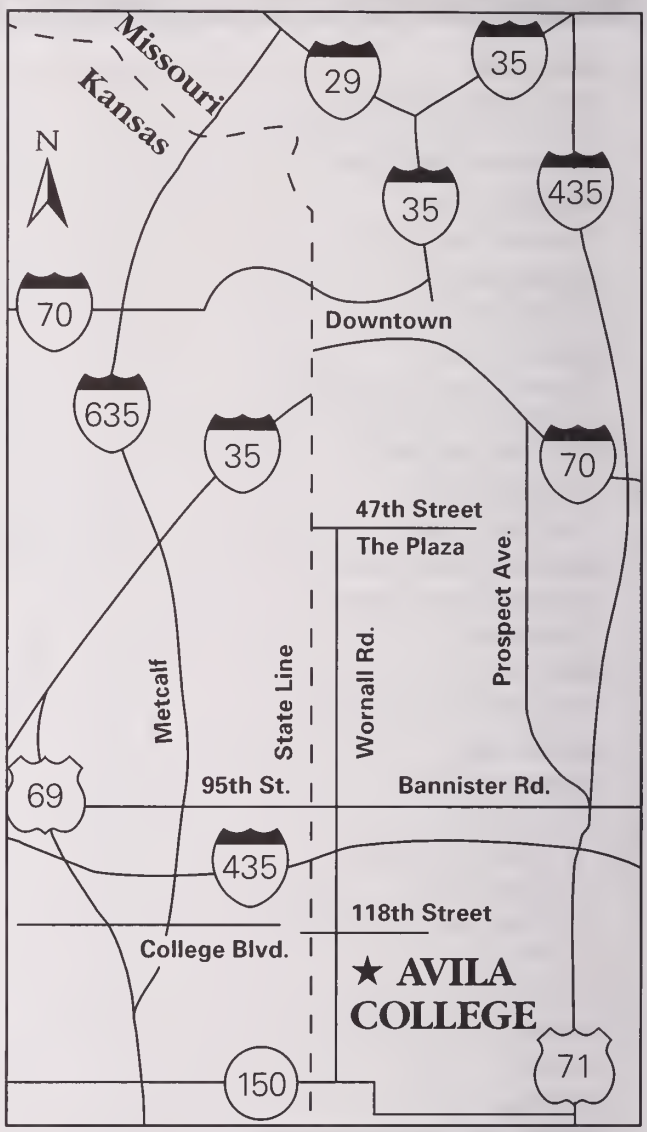
INDEX

Academic Programs 6
Accreditation 6
Admissions 16
Advising Dates 7
Advisiors. 16-17
Application for Undergraduate
Admission 41-42
Avila Heritage, Mission
Purposes/Values 40
Bookstore . . . . . 9 & 23
Calendar 5
Campus Map . . . . . Inside
Back Cover
Child Care 24
Computer Lab . . . . . 9 & 24
Course Information
Fall 2000 22
Course List
Summer 2000. 10-12
Fall 2000 26-33
Dining Hall/
Snack Bar . . . . . 9 & 24
Disabled Student
Services. 25
Evening Course List
Summer 2000. 12
Fall 2000 34-35
Exchange Programs 22
Final Exam Schedules
Summer 2000. 6
Fall 2000 6
Financial Information
Summer 2000. 8
Fall 2000 18-20
Grading Policy. 22
ID Cards 25
KC Area Map . . . . Back Cover
Key Offices, Hours &
Contact Info. 24-25
Library . . . . . 9 & 24
Non-Discrimination
Policy 7
Other Programs
(Non Academic). 39
Publication of Student
Information 23
Registration Dates 7
Transcripts. 23
Tutors. 25
Weekend Course List
& Information
Summer 2000. 13-15
Fall 2000 36-38

HOW TO GET TO AVILA COLLEGE



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